

IGG Meeting Minutes

Date:	2 nd September 2020	Time & Location	13:30 Conference Call
Chair:	Lisa Fahy, CRU		
Attendees:	Name	Location	
	Lindsay Sharpe, Alice Mooney, Catherine Keane	RMDS	
	Tamas Stirling	CRU	
	Alan Keegan, Emer Corcoran, Siobhan Melvin	ESBN	
	Keith Plunkett	MRSO	
	Sarah Fuller	Gemserv	
	Dan Michalowski	Glow Power	
	Ben Fuller, Andrew McKinnon	Flogas	
	Aaron Currie	SSE Airtricity	
	Eoin McGurk, Gillian Kinsella	BGE	
	Caroline Connaughton, Donovan Sheridan	Prepaypower	
	Roisin McCann, Cian Fitzgerald	Energia	
	Susan Whyte, Mark Phelan, Sean Doolin	Electric Ireland	
	Alan Reynolds	Panda Power	
	Jason McKnight	Bright	
Apologies:			
Version Number	2.0		
Status			

Agenda:	
1.	General
2.	Actions from Previous IGGs/Conference Calls
3.	New IGG Actions
4.	CRU Update
5.	De-harmonisation Update
6.	Retail Market Design Update
7.	MRSO Update
8.	ESBN Update
9.	Gemserv Update
10.	Notice Board Planned Maintenance, Reminders from IGG, etc.
11.	AOB

1 – General

L Fahy enquired if everyone was happy to sign off on v1.0 of the Conference Call minutes on 22nd July 2020

Minutes Approved.

2. Actions – Previous Conference Call & IGG

L Sharpe provided the Action Item Update.

1 IGG action was closed (see IGG slides for list of actions) since the last IGG Meeting (not including this current IGG meeting).

Suppliers may email RMDS if they require the closure details for any of these actions.

1 IGG action has been carried forward.

Action Items			
1137	Revenue Protection Workshop – RMDS to organise a Revenue Protection Workshop for early 2020 on behalf of ESBN		
Update for IGG	<ul style="list-style-type: none"> L Sharpe reported that she spoke with the Revenue Protection Manager yesterday who is still very keen that the workshop is a face to face meeting. Hopefully there will be an opportunity to hold the meeting later this year. 		
Discussion at IGG	<ul style="list-style-type: none"> Action to remain open. 		
Forum Logged: CC	Assigned to: RMDS	Status: Action remains Open	Due Date: 30.09.2020

3. Actions – New IGG Actions

2 new actions were logged at the IGG.

New Action Items

1141	Comms Technically Feasible (CTF) - Suppliers to respond to ESBN via RMDS with an email address to use for receiving the CTF file		
Discussion at IGG	<ul style="list-style-type: none"> See Section 8 ESBN Update for details. 		
Forum Logged: IGG	Assigned to: Suppliers	Status: NEW Action	Due Date: 30.09.2020

1142	Virtual Meetings - RMDS to investigate if virtual meetings could be used for forum Meetings in the future		
Discussion at IGG	<ul style="list-style-type: none"> See Section 11 AOB for details. 		
Forum Logged: IGG	Assigned to: RMDS	Status: NEW Action	Due Date: 30.09.2020

4. CRU Update

L Fahy gave the CRU update. The following three updates are on behalf of other teams within CRU:

- Admin Sanctions Paper: CRU's Compliance and Enforcement Team has asked CRU to remind Suppliers about the Admin Sanctions consultation paper which is out. The closing date is mid-September.
- Fuel Mix Disclosure Publication: CRU/UR's All Island Fuel Mix disclosure is scheduled to be published around the week of the 21st September 2020. This will see a minor change from tonnes/C02 per MWh to grams/C02 per KWh. This is yet to be approved by SEM Committee on 14th September 2020.
- Fuel Mix Disclosure and Brexit: The import of UK REGOs for the Fuel Mix Disclosure is allowed for the purpose of Fuel Mix Disclosure until the end of the transition period for Brexit (i.e. to the end of 2020). However, from 1st Jan 2021 and on an enduring basis, this arrangement will be dependent on the terms of the withdrawal agreement. If Suppliers wish to get in the touch with the CRU Team on this matter, they should contact L Fahy who will provide them with the email address.

From a Retail Market perspective:

- Microgen Working Group: CRU is finalising draft Terms of Reference for a Microgen Working Group to be setup under the IGG to look at managing the settlement for any potential support in the future. CRU is hoping to circulate the Terms of Reference by the end of this week for comment. Once they are agreed, the working group will progress from there.
- NGNs new non-geographic number (1800 number): At the July IGG, CRU provided an update that this new number is now in place. CRU's requests that Suppliers use the new non-geographic 1800 number as they are updating material.

A Keegan asked whether the detail on the new number is publicly available.

L Fahy replied that CRU circulated it before, and she thinks the new number is on the CRU website. She will confirm this and circulate an update to the IGG.

5. De-harmonisation Update

L Fahy reported that she didn't have an update on de-harmonisation.

6. Retail Market Design Update

L Sharpe gave the Retail Market Design Update.

She presented slides on Status, Plan, Market Release Plan Update, MCR Re-Versioning Approval and Access Agreement Approval (*This release was also discussed at the ReMCoWG which preceded this forum*).

Market Release v13.00.00

Refer to slides for full details.

There are seven MCRs that make up the package for the v13.00.00 release. Everything is on track and on schedule.

A milestone reached, now that we're in September, is the IPT Webservice connectivity onboarding packs which were issued to MPs this week. The Draft 2 technical documentation is also due this month.

The next milestone in relation to market assurance is IPT. Gemserv completed its formal assessment of ESBN and a number of Suppliers in August. The report on this is with CRU at the moment. RMDS issued draft IPT scenarios to MPs a couple of weeks ago. Thanks to those Suppliers who have sent back feedback. The final IPT scenarios will be issued next Monday 7th September. In advance of IPT starting on 26th October 2020, all the test EMMAs will be upgraded. Similar to the v12.00.00 release in April 2019, v13.00.00 will be a self-service upgrade. RMDS will host a workshop towards the end of September in which we will talk MPs through how to run the script and how to update their test EMMAs from v12.00.00 to v13.00.00. This will have to be done in early October in time for IPT. Further communications on this will issue in the next week or so.

In relation to the draft schema, the next draft is due out at the end of September.

V13.00.00 Market Release Plan Update

With regard to the Co-ordinated Overall Cutover plan, ReMCoDS issued an email on 25th August stating that there will be a slight delay in issuing out the co-ordinated overall cutover plan. It will now be issued by ReMCoDS next week on week commencing 7th September. The overall cutover plan will advise MPs of the high-level dates for the different activities and deliverables that will take place in the cutover from v12.00.00 to v13.00.00 schema in December.

S Whyte asked what the reason for the delay was.

E Corcoran replied that the delay was down to annual leave and resource requirements at the moment being available to review it.

MCR Re-Versioning Approval

L Sharpe reported that ReMCoDS issued out the MCRs for re-versioning back in July, held a workshop in August and re-issued any updates after the workshop.

Approval was sought for the five MCRs at the ReMCoWG which preceded this meeting, and they were approved.

RMDS will update all of the links on the RMDS website and the version numbers of the MCRs now that they have been approved.

Access Agreement Approval

L Sharpe reported that v0.3 of the draft Access Agreement was issued by RMDS last Thursday 27th August 2020 to MPs.

L Sharpe sought approval for v0.3 of the draft Access Agreement.

E McGurk reported that BGE would like more time to review the document.

L Sharpe replied that RMDS will therefore leave this open and look for approval at the next IGG.

DR1208 - Smart Metering – Default Day/Night/Peak/Bi-Monthly Reads

L Sharpe reported an Extraordinary IGG Conference Call took place on Tuesday 25th August 2020 to discuss DR1208 whereby CRU presented a slide pack with some updates and some discussion took place.

T Stirling stated that there was good discussion at the conference call. He thanked Suppliers for the feedback CRU received after the conference call. CRU has considered everything that it has heard on the DR and understands that Option 1 has many limitations and that most Suppliers prefer Option 2. Considering the feedback from ESNB as well, CRU has decided to approve the DR and to progress Option 2. This will allow MPs to move to assessment stage to develop a better understanding of resource implications. T Stirling noted Option 2 depends on the transposition of the CEP and in the meantime the CRU will continue to work with DCCAE to facilitate the transposition. CRU will continue with the discussions at the next IGG.

G Kinsella asked what the next steps are in drafting the DR as an MCR and whether there will be an extraordinary IGG to discuss it or whether it be brought to the next IGG for approval as a revised MCR.

L Fahy replied that CRU needs to take the DR away to revise it. Probably the best way to proceed is to bring the updated DR which includes details of Option 2 as a final DR to the next IGG and then to progress it as an MCR. In terms of the timeline, CRU will bring a revised DR for approval at the next IGG and then progress it further towards the end of the year.

G Kinsella reported that this suggestion is sensible.

L Sharpe added that RMDS will work with CRU to get the revised DR out to MPs as soon as possible and then look for approval at the next IGG.

Updates

MMR/Co-MMR 12.1

MMR/Co-MMR 12.1 went live on 19th August 2020. The SoLR MPD04 was updated in this release. Full details of the changes on <https://rmdservice.com/version-history/>

SoLR Review Exercise

The SoLR MPD is now updated on the RMDS website. There is still some final internal testing going on.

7. MRSO Update

K Plunkett gave the MRSO update.

He presented the abbreviated version of the MRSO Presentation. This version outlines Debt Flagging, Objections and any other key items that have come to light during the month. It now includes the number of Automated Debt Flagging figures (IGG Action 1023). The full standardised slide pack is available under the [Reference Section](#) on the RMDS Website and provides the status of Change of Supplier related activity in the ROI Market.

Refer to slides for full details.

8. ESB Networks Update

A Keegan & E Corcoran gave the ESBN Update.

De-harmonisation

A Keegan reported that he didn't have an update on de-harmonisation.

Covid-19 Restrictions

ESBN has resumed both indoor and outdoor meter reading in Laois and Offaly. ESBN sent out an earlier slide on Monday but updated it in light of the lifting of Government restrictions to include that ESBN has resumed indoor meter reading in Kildare also.

Data Sharing Agreement

A Keegan thanked the Suppliers who sent back their copies of the Data Sharing Agreement to ESBN. There are still a few outstanding. ESBN will follow up in the next few days to see if it can get those final remaining copies. ESBN will then revert with its own countersigned copies to Suppliers by Friday 25th September 2020.

PSO for Commercial Storage

A Keegan reported that the working practice for the PSO for Commercial Storage will issue to MPs in advance of the next IGG Conference Call.

NGNs

A Keegan also stated that he welcomes the clarification from CRU that it has transitioned to a new 1800 number. This now means that CRU, ESBN and GNI have numbers in place. ESBN would encourage MPs to start transitioning to ESBN's new 1800 numbers. A Keegan also said it'd be useful for MPs if CRU, ESBN and GNI discussed aligning their respective deadlines for this transition.

Comms Technically Feasible (CTF)

E Corcoran provided an update in relation to Comms Technically Feasible (CTF).

Refer to slide for details.

E Corcoran reported that as per the v13.00.00 cutover approach that ESBN issued back in July, ESBN will provide an MPRN level CTF file to Market Participants as part of cutover. The plan is to share a single file and it will be shared via email. ESBN is going to set up something similar that was done in the NTNP report in that it will have a designated email distribution list where it can send a password protected file with the data in it to MPs on 31st December 2020. The purpose of today's update is really to kick start the signing up process to the email distribution list in advance of the cutover commencing on Friday 18th December 2020.

E Corcoran requested that MPs revert to RMDS with the email address that they wish the CTF file to be sent to. This is a once off file as CTF values will be available on the RMP Extranet, Downloadable Files and MPRN Enquiry Web Service from Monday 4th January 2021.

S Whyte asked if there will be any issue with the size of the file given that it will be one file.

E Corcoran replied that ESNB is hoping to send out a zipped file which will compress the file and make it smaller. ESNB may need to split it into two separate files but at the moment, is working towards one file going out. There are only two columns in the file, one with the actual MRPN and one with the CTS value. It will be relatively small in comparison to the volume of the data in it. The cutover approach that will issue later next week will include the detail and the content of the file. ESNB can also share a mocked-up file with MPs to ensure that they will actually be able to open the file.

A new action was logged **Action 1141: Comms Technically Feasible (CTF) - Suppliers to respond to ESNB via RMDS with an email address to use for receiving the CTF file.**

9. Gemserv Update

S Fuller gave the Gemserv update.

Refer to slides for details.

New Entrants

- 1 New Self Supplier – Approved by CRU.
- 2 Self-Supplier to Small Supplier Requalification's – in Planning Stage.
- 1 Large Supplier entering new Market Segment – in IPT Stage.

V13.00.00 Release

- Formal Assessments have been completed and an outcome brief issued to RMDS and CRU. Once CRU has approved the brief, Gemserv will update the MPs that underwent formal assessment with the outcome.
- IPT Scenarios are currently being finalised to be released on 7th September 2020. If any MPs have any final comments, they should get back to RMDS by COB today so that Gemserv will have a couple of days to review and make any necessary changes.

10. Notice Board: Planned Maintenance, Reminders from IGG etc.

L Sharpe provided the outage update.

Outages

- There are no outages planned for September as of yet.
- Full outage details are available, as usual, on the [RMDS Website Outages Page](#).

11. AOB

Two items were raised in AOB by BGE.

[DR1208 Extraordinary IGG Conference Call Minutes.](#)

G Kinsella reported that she wasn't at the Conference Call herself, but that from looking at the minutes of

the meeting, it was very difficult to get a sense of the discussion of the meeting as they were very high level. She knows that there has been engagement between BGE and RMDS about this. A part of the issue was that the recording of the meeting was deleted after CRU reviewed and approved the minutes. Call recordings should be retained until the minutes had been agreed by all MPs.

L Sharpe reported that she spoke to BGE and apologised that the detail was missing in the minutes. In relation to the deletion of the recording, at the moment RMDS is working from home and only has one device available to record. As it had another call happening RMDS needed to free space and deleted the recording. RMDS will look into this and make sure that it has either an additional device or another way of retaining recordings. In principle, going forward recordings of meetings will not be deleted until all MPs have had a chance to review and approve the minutes.

G Kinsella thanked L Sharpe for taking this action.

Virtual Meetings

G Kinsella asked if it would be beneficial to look into whether IGG Meetings could be held virtually in the future rather than conference calls. The line quality can be bad, and it might be a better experience to hold meetings via SKYPE or something else.

L Sharpe replied that RMDS will take an action to look at the different options now that it looks like remote working might be an enduring feature of meetings.

A new action was logged: **Action 1142: Virtual Meetings - RMDS to investigate if virtual meetings could be used for forum Meetings in the future.**

Next Conference call:

- IGG Conference Call Wednesday 30th September 2020.

Next IGG:

- Wednesday 4th November 2020 in Belfast (subject to change).

Retail Market Design Service

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