

IGG Meeting Minutes

Date:	16 th January 2019	Time & Location	13:30 – 15:30 – CRU Offices, Dublin
Chair:	Alan Keegan, CRU		
Attendees:	Name	Location	
	Lindsay Sharpe, Alice Mooney, Patrick Moran	RMDS	
	Alan Keegan, Fergus O'Toole, Maebh Gallagher	CRU	
	John Bracken, Elaine Sexton	ESBN	
	Sarah Fuller	Gemserv	
	Keith Plunkett	MRSO	
	Siobhan Melvin, William Doyle, Arthur Vaz	SSE Airtricity	
	Ben Lambon	BGE	
	Jim Wynne	Electric Ireland	
	Kevin Sheridan	Energia	
	Aidan Power	Electro Route	
	Tadgh Gunnell	Pinergy	
	Moiketsi Ramaili, Alan Reynolds	Panda Power	
Natalie O'Brien	Flogas		
Apologies:	Gerry Halligan		
Version Number	2.0		
Status			

Agenda:	
1.	General
2.	Actions from Previous IGGs/Conference Calls
3.	New IGG Actions
4.	CRU Update
5.	De-harmonisation Update
6.	GDPR Update
7.	Retail Market Design Update
8.	MRSO Update
9.	ESBN Update
10.	Gemserv Update
11.	Notice Board Planned Maintenance, Reminders from IGG, etc.
12.	AOB

1 – General

A Keegan enquired if everyone was happy to sign off on the minutes v1.0 of the Conference Call on 5th December 2018.

Minutes Approved.

2. Actions – Previous Conference Call & IGG

L Sharpe provided the Action Item Update.

5 IGG actions were closed (see IGG slides for list of actions) since the last IGG Meeting (not including this current IGG meeting).

Suppliers may email RMDS if they require the closure details for any of these actions.

B Lambon raised a query with regard to closed action 1121 (*ESBN LTNA Lessons learnt - ESBN to provide feedback on the comments it received from Suppliers on the LTNA Lessons learnt (Action 1119)*).

He asked if ESBN could draft an Industry process document on LTNA. He is happy with the commitment and initiatives ESBN has already made with regard to Supplier Bi-laterals and particular case follow ups. However, BGE can see the value in documenting this more formally. Some LTNA cases can be of a high value for Suppliers and a process document could also include the Suppliers' role in terms of the process.

S Melvin and K Sheridan agreed it would be useful to have an Industry process document on LTNA.

J Bracken agreed to take an action to draft an Industry process Document on LTNA.

Action 1123: LTNA - ESBN to create a Process Document on LTNA

1 IGG action has been carried forward.

It is outlined below.

Action Items

1122	Data Sharing Agreement - ESBN to revert with a position on a proposed Data Sharing Agreement (Action 1118).						
Update for IGG	<ul style="list-style-type: none"> ▪ Action logged at the Conference Call. ▪ ESBN to provide an update. 						
Discussion at IGG	<ul style="list-style-type: none"> ▪ J Bracken gave an synopsis of three comments it received from one Supplier, i.e. The first was clarity around the data sharing relationship and whether it's a controller to controller or controller to process relationship that exists, The second point, the Supplier suggested that an overarching governance document is needed. It is recommending that a data sharing agreement is put in place to sit over all existing agreements to cover all the purposes and ways that a Supplier shares data. The third point suggested that the Data Sharing Agreement sets out the liability between ESBN and Suppliers in case of a breach. ▪ J Bracken stated that these are three really good points. ESBN has listened to Suppliers over the last few months and will explore these three proposals. ESBN will commence with an assessment of what may be required under the varying options. A detailed field by field model could be used that covers the data end to end right through the process from ESBN to Suppliers. There also may be something in situ already with third parties which may capture the same issues and topics. ▪ S Melvin suggested that ESBN engages with GNI who is currently putting together a Data Sharing Agreement. Although it has been going on for a long time now, it is in a fairly good place. The Gas Data Sharing Agreement also been through the Supplier's legal Teams already. ▪ J Bracken replied that he will contact GNI with regard to their Data Sharing Agreement. He will also include his update on this action in a slide for Suppliers. RMDS agreed to upload this slide into the RMDS calendar following the meeting. ▪ Action to remain open. 						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Forum Logged: CC</td> <td style="width: 25%;">Assigned to: ESBN</td> <td style="width: 25%;">Status: Action remains Open</td> <td style="width: 25%;">Due Date: 06.02.2019</td> </tr> </table>				Forum Logged: CC	Assigned to: ESBN	Status: Action remains Open	Due Date: 06.02.2019
Forum Logged: CC	Assigned to: ESBN	Status: Action remains Open	Due Date: 06.02.2019				

3. Actions – New IGG Actions
3 new actions were logged at the IGG.
New Action Items

1123	LTNA - ESBN to create a Process Document on LTNA						
Discussion at IGG	<ul style="list-style-type: none"> ▪ See Section 2 Previous IGG Actions for details. 						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Forum Logged: IGG</td> <td style="width: 25%;">Assigned to: ESBN</td> <td style="width: 25%;">Status: NEW Action</td> <td style="width: 25%;">Due Date: 06.02.2019</td> </tr> </table>				Forum Logged: IGG	Assigned to: ESBN	Status: NEW Action	Due Date: 06.02.2019
Forum Logged: IGG	Assigned to: ESBN	Status: NEW Action	Due Date: 06.02.2019				

1124	Emergency Credit for Prepayment - CRU to notify MPs via RMDS after the Go live date of 29th January for the successful implementation to the changes to the Emergency Credit. Suppliers to send to ESBN via RMDS the Emergency Credit Communications they issued to Customers.						
Discussion at IGG	<ul style="list-style-type: none"> ▪ See Section 4 CRU Update for details. 						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Forum Logged: IGG</td> <td style="width: 25%;">Assigned to: CRU/Suppliers</td> <td style="width: 25%;">Status: NEW Action</td> <td style="width: 25%;">Due Date: 06.02.2019</td> </tr> </table>				Forum Logged: IGG	Assigned to: CRU/Suppliers	Status: NEW Action	Due Date: 06.02.2019
Forum Logged: IGG	Assigned to: CRU/Suppliers	Status: NEW Action	Due Date: 06.02.2019				

1125	Market Release v12.00.00 - RMDS to publish the forthcoming key dates in v12.00.00 on the Release page on the RMDS Website.		
Discussion at IGG	<ul style="list-style-type: none"> See Section 7 Retail Market Design Section for details. 		
Forum Logged: IGG	Assigned to: RMDS	Status: NEW Action	Due Date: 06.02.2019

4. CRU Update

A Keegan gave the CRU update.

- CRU is currently working on two decisions at the moment, on Time of Use and Profile Removal.
- The Meter Allocation Consultation is also imminent
- The Debt Flagging Consultation has been extended by two weeks to 4th February 2019.
- Emergency Credit for Prepayment in Electricity – Will go live on 29th January 2019. CRU will publish an Infographic similar to that on the Gas side on the CRU website today or tomorrow.

Emergency Credit for Prepayment

S Melvin enquired if all parties are good to go live on 29th January and asked if the testing has completed.

F O'Toole replied that CRU has been informed that all MPs are good to go live on 29th January.

B Lambon asked if CRU could notify Suppliers when the Emergency Credit change has gone live and was successful as there was an error on the Gas side.

J Bracken reported that the Emergency credit changes will commence this week and all will be updated by Friday 18th January for the Go Live on 29th January.

He asked Suppliers if they have communicated the details of this change to their Customers and enquired if Suppliers could forward these letters/communications to ESNB.

Attendees confirmed that they had communicated the details of the change to their customers and agreed to send the communications onto ESNB.

At the end of the discussion a new action was logged and assigned to both CRU and Suppliers.

Action 1024: Emergency Credit for Prepayment - CRU to notify MPs via RMDS after the Go live date of 29th January for the successful implementation to the changes to the Emergency Credit. Suppliers to send to ESNB via RMDS the Emergency Credit Communications they issued to Customers.

- CRU presented a high level Work plan for 2019/2020. CRU presented this at the Smart ILG in November.

N O'Brien enquired if the Supplier Handbook will be updated soon.

A Keegan replied that CRU will kick off the process of updating the Handbook shortly. CRU will transpose all the Smart Metering decisions into the Handbook as well as doing to tidy up of the document.

A Keegan added that over the last few months CRU has been endeavouring to put together a straw man for an overall approach to assurance and readiness for the Smart Metering project. There is assurance for the 2020 v13.00.00 release but some stakeholders had asked for what activities if any CRU is planning for the wider Smart Metering release, the full value chain. CRU has been engaging with the ESN Smart Metering project on this over the last number of weeks on this matter. CRU has asked the Smart Metering Team to come back with comments on the CRU proposed straw man. CRU will then share proposals with members of the Smart ILG in advance of the next ILG meeting in February.

5. De-harmonisation Update

A Keegan gave an update on De-harmonisation.

He reiterated the update that was given by L Sharpe at the ReMCoWG which preceded this Meeting.

This UR is hopeful that a decision on de-harmonisation might be made in the next two or three months.

6. GDPR Update

No discussion on GDPR took place.

It was agreed by attendees that GDPR should be removed from the IGG Agenda going forward. RMDS will remove GDPR from the Agenda going forward.

7. Retail Market Design Update

L Sharpe gave the Retail Market Design Update.

Market Release v12.00.00

L Sharpe presented slides on v12.00.00.

RMDS has created a section on the RMDS website which contains all of the information on the release. Two slides showed screenshots detailing the location on the RMDS Website where v12.00.00 is stored.

Refer to slides for full details.

Since the last IGG, RMDS has published the following:

- V12.0000 IPT Plan
- Self-Service Approach for Schema update
- Co-ordinated V12.00.00 IPT Plan
- Derived Load Profiles 2019 (MCR1167).
- Unmetered PL Burn Hour Calendars 2019 (MCR1167)
- Unmetered PL Effective Wattages (MCR1167)

Self Service Process Workshop

The self-service workshop was discussed at length at the ReMCoWG Meeting which preceded this Meeting, see ReMCoWG Minutes for details of the discussion.

This workshop will take place on Wednesday 23rd January 2019 between 10:30 to 12:30 in the City North Hotel. Suppliers should ensure that one technical and one business representative attends the workshop. Supplier attendance is mandatory.

Suppliers are asked to confirm their attendance to ReMCoDS by Monday 21st January 2019.

Updates

LTCA

The next LTCA Working Group meeting is scheduled for 14.02.2019. MPs & ESNB to submit LTCA improvement suggestions before 30.01.2019

SoLR Review Exercise

The SOLR Review Exercise is continuing to progress.

Tender for Retail Market Assurance Contract

The Tender process is in progress.

MCR1189 – Additional code in the 017MM to select a de-energisation with a Service Removal.

This MCR was approved as a DR at the last IGG on 13/11/2018. It is applicable to ROI but is Schema Impacting. It was approved at the ReMCoWG which preceded this meeting.

Refer to slide for full details.

RMDS sought approval of this MCR.

MCR1189 approved

2018 Statistics

The statistics for 2018 have been uploaded onto the RMDS Website. They include the following:

- IGG Actions
- Change Requests
- New Entrants
- Outages

Refer to slides for full details.

8. MRSO Update

K Plunkett gave the MRSO update.

K Plunkett presented the abbreviated version of the MRSO Presentation. This version outlines Debt Flagging, Objections and any other key items that have come to light during the month. It now includes the number of Automated Debt Flagging figures (IGG Action 1023). The full standardised slide pack is available under the [Reference Section](#) on the RMDS Website and provides the status of Change of Supplier related activity in the ROI Market.

Refer to slides for details.

S Melvin enquired as to how the MRSO escalation emails work and enquired as to how the work load works between all parties in the cases of CoS.

K Plunkett replied that he will look into this and revert to S Melvin directly on this.

9. ESB Networks Update

J Bracken and E Sexton presented the ESNB update.

SMART Metering Project – Industry Governance Group Update.

E Sexton gave an update on V12.00.00, TIBCO Upgrade Project, v13.00.00 Release, Webservice MCR, Eircodes MCRs, Public Lighting MCR and CoBCLR015.

Refer to slides for full details.

V12.00.00

E Sexton presented slides on the following slides:

- ESNB SMART – Summary Overview & Milestones
- Market Release v12.00.00 – Status, Summary Update, Detailed Updated and Milestone Plan.

V12.00.00 Market Release is progressing on track. Gemserv carried out its site visit in January and ESNB Smart Metering is awaiting its report into CRU on this. Smart Metering is liaising with RMDS on IPT. As mentioned at the ReMCoWG a self-service Workshop is scheduled for Wednesday 23rd January 2019 Communication on this will be issued by ReMCoDS today along with an instruction pack.

Panda Power who dialled into the Meeting reported that they have not received any communication on this workshop.

L Sharpe replied that RMDS will look into this and revert to Panda Power directly on this matter.

E Sexton reported that the Schema will be formally published on Monday 28th January 2019. Smart Metering advises that while the Schema release was released early in December no MP should perform updates on their test or production EMMAs until the date that was agreed in the IPT plan. There are no differences between the early release Schema which was released in December and the one which will be published on 28th January.

TIBCO Upgrade Project.

With regard to the TIBCO upgrade project, discussions with NIE Networks are progressing to discuss the scope and timelines.

S Melvin asked if much Supplier involvement will be required for this project.

J Bracken replied that there shouldn't be much involvement for Suppliers. ESN will revert with a plan on this upgrade shortly. It will be nothing on the scale of the last TIBCO upgrade in 2016.

V13.00.00 Release.

Smart Metering has been engaging with Suppliers' colleagues at the Smart Metering ILG Forum. A number of workshops have been scheduled for January to complete this exercise. Smart Metering will ask RMDS to schedule a special ReMCoWG Meeting in February. As it is impacting both jurisdictions, a location that suits everyone best will be selected.

Webservice MCR

Smart Metering will schedule a specific workshop in February/March to discuss this MCR. The purpose of this workshop will be to refine the requirements of the MCR.

Eircodes MCRs

Smart Metering has received a number of questions on the Eircodes MCRs. As a result RMDS has uploaded a number of FAQs on the RMDS Website this morning to address this. Suppliers are encouraged to look at this section on the RMDS Website. In the overall approach for Go Live, 1.5 million Eircodes have been included. With regard to expected volumes, ESN expects to be processing 10,000 MPRNs during the day per weekday and approximately 50,000 on weekends. The upload period is expected to commence 2/3 weeks after the Easter weekend cutover and it will most likely run over the course of 12 weeks. There is also a detailed table on the RMDS Website which shows the message flow and validations that are carried out.

Public Lighting MCR.

In line with the release of the Schema ESN will be sharing samples of the 700MM series. For the downloadable Meter Point Files which are over the number of MCRs, ESN will share examples of these week beginning 28th January 2019, in addition to screen shots for the RMP Extranet.

CoBCLR015

ESN communicated this Code Change Request in November 2018. A new RM code will be added for Smart Metering and these changes will be made to Central Market System in line with the 2019 Easter release. This RM code is being treated exactly the same way as any other new RM code that is routinely added to the system.

Other items

J Bracken thanked MPs on behalf of T Williamson for their help over the Christmas and New Year period and for providing emergency contacts for the PAYG Teams.

10. Gemserv Update

S Fuller gave the Gemserv update.

Refer to slides for details.

V12.00.00 Market Design Release

- CRU has approved v12.00.00 Self-Assessment Outcome report
- Formal Assessment completed on 8 January 2018. This report will be with the CRU next week.
- IPT scheduled for early February 2019.

New Entrants

- 2 new Large Suppliers going through Market Assurance – Supplier 1 has completed BSA Assurance stage and will now progress to ITA phase. Supplier 2 is progressing through BSA stage.

11. Notice Board: Planned Maintenance, Reminders from IGG etc.

L Sharpe provided the outage update.

Outages

- There is a planned outage for the TIBCO Market Messing System for Sunday 20th January from 08:00 to 20:00 to facilitate database preparation for February Re-Org.
- Full outage details are available, as usual, on the [RMDS Website](#).

12. AOB

No items were raised in AOB.

Next Conference call:

- 6th February 2019.

Next IGG:

- 6th March 2019 in Belfast.

Retail Market Design Service

39, Merrion Square East, Dublin D02 NP96. T +353-1-669 2410; info@rmdservice.com; www.rmdservice.com