

IGG Conference Call Meeting Minutes

Date:	5 th December 2018	Time & Location	3pm - Conference Call
Chair:	Alan Keegan, CRU		
Attendees:	Name	Location	
	Carl Murphy, Alice Mooney, David Walshe, Catherine Keane, Patrick Moran, Tracy Caffrey	RMDS	
	Alan Keegan, Fergus O'Toole, Maeve Gallagher	CRU	
	John Bracken, Aileen Greaves, Elaine Sexton	ESBN	
	Gerry Halligan	MRSO	
	Sarah Fuller	Gemserv	
	Kevin Sheridan	Energia	
	Siobhan Melvin	SSE Airtricity	
	Caroline Connaughton	Prepaypower	
	Ben Lambon	BGE	
	Colm Delaney, Mark Phelan	Electric Ireland	
Apologies:			
Version Number	1.0		
Status			

Agenda:	
1.	General
2.	Actions from Previous Call
3.	New Conference Call Actions
4.	CRU Update
5.	Retail Market Design Update
6.	MRSO Update
7.	ESBN Update
8.	De-harmonisation Update
9.	Gemserv Update
10.	Notice Board Planned Maintenance, Reminders from IGG, etc.
11.	AOB

1 – General

A Keegan requested approval of the previous IGG Minutes of 13th November 2018.

Minutes v1.0 deemed approved.

2. Actions – Previous Conference Call & IGG

C Murphy provided the Action Item Update:

- **3 – Actions closed at the last IGG.**
- **1 – Carried forward Action from the last IGG.**
- **1 new Action was logged at the last IGG.**

Action Items

1118	Suppliers to submit concerns they may have in relation to Data Sharing from a Governance and Agreement perspective in advance of the next IGG meeting 29th August 2018		
Update for CC	<ul style="list-style-type: none"> ▪ C Murphy reported that at the IGG RMDS had only received 2 responses. ▪ SSE Airtricity would send in comments on this action shortly. ▪ No further responses received. 		
Discussion at CC	<ul style="list-style-type: none"> ▪ S Melvin reported that SSE Airtricity doesn't have any concerns in relation to Data Sharing. ▪ J Bracken added that ESNB will look at the comments it received from Suppliers and will revert with a position on this at the next IGG in January. ▪ A new Action was logged. Action 1122: Data Sharing Agreement - ESNB to revert with a position on a proposed Data Sharing Agreement (Action 1118). ▪ Action 1118 deemed closed. 		
Forum Logged: IGG			
Assigned to: Suppliers		Status: Action deemed Closed	Due Date: 05.12.2018

1121	Action 1121: ESNB LTNA Lessons learnt - ESNB to provide feedback on the comments it received from Suppliers on the LTNA Lessons learnt (Action 1119).		
Update for CC	<ul style="list-style-type: none"> ▪ Action logged at the last IGG. ▪ ESNB to provide and update. 		
Discussion at CC	<ul style="list-style-type: none"> ▪ J Bracken reported that he just issued a note to RMDS on this action to circulate to the IGG. The note is as follows: <i>“ESNB agrees to provide lists of LTNA sites to Suppliers on a quarterly basis. Any particular cases of interest will be reviewed with Suppliers to ascertain what further actions are deemed appropriate. ESNB will provide ongoing support and communications and will continue with invitations to bi-laterals reviews with Suppliers at least once per annum”.</i> ▪ C Murphy reported that RMDS will issue this note to the IGG after the Conference Call. ▪ B Lambon stated that BGE is concerned that the steps ESNB is undertaking are not documented such as the sharing of the databases, using email etc. BGE would like a standalone document for LTNA similar to the one in the Gas Market along with the slides ESNB presented. BGE would also like LTNA to remain on the IGG Agenda going forward. ▪ J Bracken stated that the LTNA Team undertake various activities such as no access cards, email campaigns, after hours phoning and special read requests. ESNB gave a presentation on LTNA to the IGG earlier in the year which included all the initiatives in place and then added bi-laterals, Suppliers lists and escalation of particular cases. ▪ S Melvin added that SSE Airtricity is concerned about LTNA matters and met with ESNB which was very useful along with the Supplier lists. SSE Airtricity supports any initiatives that will reduce the numbers of LTNA and will meet with ESNB on an annual basis. ▪ A Greaves added that P Warner and the Meter Reading Team have already indicated that if 		

	<p>Suppliers have specific cases, they don't have to wait for bi-laterals but should contact ESNB Meter Reading directly who will work with Supplier to resolve issues.</p> <ul style="list-style-type: none"> ▪ S Melvin asked if ESNB could present the number of LTNAs cases to Suppliers on a quarterly basis at the IGG. ▪ J Bracken agreed to present LTNA statistics at the face to face IGG Meetings going forward. ▪ Action deemed closed. 		
Forum Logged: IGG	Assigned to: ESNB	Status: Action deemed Closed	Due Date: 05.12.2018

3. Actions – New Conference Call Actions

1 new Action was logged at the Conference Call.

1122	Data Sharing Agreement - ESNB to revert with a position on a proposed Data Sharing Agreement (Action 1118).		
Discussion at CC	<ul style="list-style-type: none"> ▪ See Action 1118 for details. 		
Forum Logged: CC	Assigned to: ESNB	Status: NEW Action	Due Date: 16.01.2019

4. CRU Update

A Keegan provided the CRU update.

He reported that Rachel Strong has moved off the CRU Smart Metering Retail Team. He introduced Maeve Gallagher as a new member of the CRU Team.

- CRU has two open consultations at the moment, on Time of Use and Profile Removal. They are due to close on 11.12.2018.
- SoLR – is ongoing.
- Smart Metering – A Senior Steering Group Meeting took place a couple of weeks ago. Work is ongoing on Smart Metering communications and awareness. ESNB is still working on the re-versioning of the MCRs.
- Debt Flagging Consultation – was just published.
- An Information Paper will issue later today on the CRU's position on White Label Products. This is on foot from a proposal that CRU received from a Supplier to introduce a white label product to the Market.

S Melvin enquired if there is a further update as to when the increase on the Emergency Credit for Electricity will happen. SSE Airtricity has received calls from Customers who are aware of the increase of Emergency Credit in GAS and are not happy that the increase has yet to happen in Electricity. SSE Airtricity has already expressed these concerns to the CRU.

F O'Toole replied that CRU has not yet set a date for the increase in the Electricity Market. S mac an Bhaird has been engaging with Suppliers and ESNB on a possible date for everyone to facilitate the increase. CRU will revert to Suppliers on this matter next week. CRU would have liked to increase both Gas and Electricity at the same time but this was not possible for the 1st December so CRU was faced with the decision to hold off on the Electricity increase. CRU wants to get the Electricity increase in as soon as possible. He agrees with SSE Airtricity that this is not ideal but hopes to get this aligned as soon as possible, probably for February 2019. One Supplier suggested the 29th January 2019. CRU might circulate this date as a suggestion to MPs next week to see what MP's preferences would be. CRU hopes to finalise the date with MPs next week.

J Bracken reported that ESBN would be happy with any date after 7th January 2019. ESBN also circulated a Job Aid to the Market with their own experience when we were doing it, he hopes Suppliers found this useful.

5. Retail Market Design Update

C Murphy & E Sexton gave the Market Design Update.

LTCA

A Meeting on LTCA is scheduled for 12th December 2018.

Schema Release V12.00.00

C Murphy reported that ESBN and NIE Networks advised ReMCoDS that they will be issuing a draft version of the v12.00.00 Schema earlier than previously advised. This will issue via ReMCoDS on Monday 10/12/2018 which is positive and in the interest of ensuring Market readiness for Market Release V12.00.00.

With regard to the IPT Plan, at the last IGG RMDS stated that it would circulate the plan for IPT tomorrow 06/12/2018. This is on course for tomorrow.

E Sexton gave an update on the Self Service Approach for Updating the Schema version on the EMMA.

IPT Self-Service Approach for V12.00.00

The IPT Plan will be circulated by RMDS tomorrow 06.12.2018. A key part of the plan is the updating of the Schema version to V12.00.00. The Schema and TIBCO Hub is shared by both ROI and NI Retail Markets. ESBN and NIE Networks need to engage with MPs in a collaborative, timely and effective manner to ensure the success of IPT and Cutover timelines. The Market Release in 2019 will be the first time that a new schema version will be deployed on our production EMMAs which were implemented as part of the TIBCO Project.

The approach that has been agreed between ESBN and NIE Networks for the upgrade of the schema on a Market Participant EMMA is based on Supplier self-service. Support will be provided where required by Atos. A Self-service approach was decided as the cutover window for the Easter Bank Holiday weekend in 2019 is over a three day weekend. In NI, Good Friday is a working day so the TIBCO Hub will be required to be operational for the NI MPs. 25 MPs will participate in IPT and Cutover. Atos have estimated that it would take them approximately 12 days to update all Market Participant EMMAs individually by remotely logging onto the Market Participant EMMA. ESB and NIE Networks have agreed that the only viable option is therefore a Self-service model.

Supports will be in place for MPs in the process. Release Packs specific to each MP will be issued by Atos with step by step guides on the technical cutover that is required. Atos will be on hand throughout the cutover window for both IPT and cutover to provide whatever support is required to MPs. The benefit for all MPs is that we will mirror as much as possible the Schema cutover approach and timelines in IPT. It is recommended that the same resources who execute the IPT Schema update for all MPs on the test EMMA will be the same who will eventually do the cutover on the production environment.

It will be mandatory for the MPs resources assigned to the schema update to be available for all

scheduled calls and workshops that will be driven out of the IPT plan. ESNB Smart will work with ReMCoDS and MPs in carrying out a lessons learnt exercise following the updates of EMMA in IPT which will feed into cutover planning for the eventual cutover in 2019.

RMDS will issue the IPT Plan tomorrow along with a few slides which will explain this rational and the supports that will be available. Any questions MPs have should be routed through RMDS/ReMCoDS

C Murphy added that MPs will receive two emails tomorrow. The first from RMDS will issue the IPT Plan for ROI which will also contain a number of tasks that are common in both ROI and NI. ReMCoDS will separately issue the common tasks and also the document supporting the Self-Service approach.

S Melvin asked who Suppliers should contact if they have any concerns with regard to the self-service approach being taken. She is concerned as this is the first time that a Schema will be deployed on the TIBCO system which could bring its own risks especially as there are twenty five Suppliers to deploy the update on their own systems rather than being centrally managed by Atos who are more experts on TIBCO than Suppliers.

C Murphy replied that queries on this should be sent to ReMCoDS. This self-service approach is not a new approach in the Retail Market. The approach was previously used in the ROI Market prior to harmonisation. It is a route that needs to be taken to ensure that cutovers are sustainable into the future as the number of MPs in the Market is only growing year on year.

6. MRSO Update

G Halligan reported that there was no MRSO Update.

7. ESB Networks

J Bracken gave the ESNB update.

- SoLR – work is ongoing around keypad meters.

8. De-harmonisation Update

A Keegan gave the De-harmonisation Update.

- UR gave an update on de-harmonisation at the ReMCoSG last week. UR had previously thought that they would be in position to made a decision on de-harmonisation by October but that date has since past. UR is still working through the details and is hoping to make a decision within the next two to three months.

9. Gemserv Update

S Fuller reported that there was no Gemserv Update.

10. Notice Board: Planned Maintenance, Reminders from IGG etc.

C Murphy reported that there are no outages planned for December.

11. AOB

1 item was raised in AOB.

Special ReMCoWG Meeting

E Sexton reported that as briefed at the last IGG in November, ESNB Smart will liaise with MPs, ILG Working Group Participants and RMDS to schedule a special ReMCoWG in the new year for the approval of the re-versioned Smart DR/MCRs.

C Murphy added that this is his last IGG Conference Call Meeting as the RMDS Manager. He thanked MPs for their support over the last eighteen months. The new RMDS Manager Lindsay Sharpe will take over the position in January.

A Keegan thanked C Murphy for this work over the last eighteen months. He stated that it has been a pleasure working with C Murphy and wished him all the best.

Next Meetings:

- IGG Wednesday 16th January 2019 in Dublin.

Retail Market Design Service

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