

IGG Meeting Minutes

Date:	13 th November 2018	Time & Location	10:30 – 11:30 – UR Offices, Belfast
Chair:	Alan Keegan, CRU		
Attendees:	Name	Location	
	Carl Murphy, Alice Mooney, Tracy Caffrey	RMDS	
	Alan Keegan, Fergus O'Toole	CRU	
	Aileen Greaves, Elaine Sexton	ESBN	
	Sarah Fuller	Gemserv	
	Gerry Halligan	MRSO	
	David Mulholland	SSE Airtricity	
	Ben Lambon	BGE	
	Jason McKnight	Budget Energy	
	Imelda McCoy	Energia	
	Caroline Connaughton	Prepaypower	
	Natalie O'Brien, Jennie Dockrell	Flogas	
Apologies:	<i>John Bracken, Jim Long</i>		
Version Number	1.0		
Status			

Agenda:	
1.	General
2.	Actions from Previous IGGs/Conference Calls
3.	New IGG Actions
4.	CRU Update
5.	De-harmonisation Update
6.	GDPR Update
7.	Retail Market Design Update
8.	MRSO Update
9.	ESBN Update
10.	Gemserv Update
11.	Notice Board Planned Maintenance, Reminders from IGG, etc.
12.	AOB

1 – General

C Murphy enquired if everyone was happy to sign off on the minutes v1.0 of the Conference Call on 3rd October 2018.

Minutes Approved.

2. Actions – Previous Conference Call & IGG

C Murphy provided the Action Item Update.

2 IGG actions were closed (see IGG slides for list of actions) since the last IGG Meeting (not including this current IGG meeting).

Suppliers may email RMDS if they require the closure details for any of these actions.

4 IGG actions have been carried forward.

They are outlined below.

Action Items

1113	Smart Metering Project - ESBN and RMDS to clarify if there is any proposed changes to the existing market design governance arrangements and ways of working and also communicate milestone plan for 2019 schema release		
Update for IGG	<ul style="list-style-type: none"> C Murphy reported that RMDS has issued on behalf of ESBN the Governance Arrangements for Smart Metering. 		
Discussion at IGG	<ul style="list-style-type: none"> C Murphy presented slides on the RMDS and Smart Project Ways of Working at this forum. See Section 7 Retail Market Design Update for details. Action deemed closed. 		
Forum Logged: IGG	Assigned to: ESBN/RMDS	Status: Action deemed Closed	Due Date: 13.11.2018

1118	Suppliers to submit concerns they may have in relation to Data Sharing from a Governance and Agreement perspective in advance of the next IGG meeting 29th August 2018		
Update for IGG	<ul style="list-style-type: none"> C Murphy reported that at the Conference Call RMDS had only received 2 responses to this action. No further responses received to date. 		
Discussion at IGG	<ul style="list-style-type: none"> D Mulholland reported that SSE Airtricity will send in comments on this action shortly. Action to remain open. 		
Forum Logged: CC	Assigned to: Suppliers	Status: Action remains Open	Due Date: 05.12.2018

1119	ESBN LTNA lessons learnt - Suppliers to provide comments on the LTNA lessons learnt presented by ESBN (Action 1101)		
Update for IGG	<ul style="list-style-type: none"> ▪ C Murphy reported that at the Conference Call only two responses had been received on this action. ▪ No further responses received to date. 		
Discussion at IGG	<ul style="list-style-type: none"> ▪ A Greaves reported that ESBN is currently looking at the Supplier comments it received. P Warner's ESBN Meter Reading Team will continue to engage with Suppliers on a regular basis and will issue the LTNA data to individual Suppliers on a quarterly basis. If Suppliers have specific LTNA issues they should contact Meter Reading directly. ▪ D Mulholland reported that SSE Airtricity will send in comments to ESBN shortly. ▪ B Lambon stated that the LTNA initiative undertaken by ESBN was positive and requested that ESBN sends in a formal response to the comments it received from Suppliers. ▪ A new Action was logged: <p>Action 1121: ESBN LTNA Lessons learnt - ESBN to provide feedback on the comments it received from Suppliers on the LTNA Lessons learnt (Action 1119).</p> <ul style="list-style-type: none"> ▪ Action 1119 deemed closed. 		
Forum Logged: IGG	Assigned to: Suppliers	Status: Action deemed Closed	Due Date: 13.11.2018

1120	MCR1184 Cooling Off for CoS – Market Participants to submit their comments on the co-ordinated implementation date of 03.12.2018.		
Update for IGG	<ul style="list-style-type: none"> ▪ Action logged at the last IGG Conference Call. ▪ C Murphy reported that RMDS received six responses to this action. One Supplier was happy with the suggested implementation date of 03.12.2018. Four Suppliers stated that the suggested date was not feasible due to existing competing work programmes. One suggestion was to implement MCR1184 in line with v12.00.00 in April 2019. RMDS discussed this suggestion with CRU and CRU is happy to support the proposed date of April 2018 in line with v12.00.00. 		
Discussion at IGG	<ul style="list-style-type: none"> ▪ Attendees agreed to an implementation date of April 2019 in line with v12.00.00. ▪ RMDS agreed to circulate this information after the Meeting. ▪ Action deemed closed. 		
Forum Logged: CC	Assigned to: MPs	Status: Action deemed Closed	Due Date: 12.10.2018

3. Actions – New IGG Actions	
1 new action was logged at the IGG.	
New Action Items	

1121	Action 1121: ESBN LTNA Lessons learnt - ESBN to provide feedback on the comments it received from Suppliers on the LTNA Lessons learnt (Action 1119).		
Discussion at IGG	<ul style="list-style-type: none"> ▪ See Action 1119 for details. 		
Forum Logged: IGG	Assigned to: ESBN	Status: NEW Action	Due Date: 05.12.2018

4. CRU Update

A Keegan gave the CRU update.

- CRU published two consultations, the first on Time of Use Go Active and the second on Profile Removal. The original closing date was 27/11/2018 for both Consultations however CRU received a request from EAI to extend the deadline by two weeks which CRU agreed to. The closing date is now 11/12/2018.
- Smart Metering Steering Group Meeting is scheduled for 21/11/2018. ESNB will present the Communications and Awareness Strategy at the Meeting which will be signed off at the next Steering Group. There will also be a look forward into 2019 and the workplan for the Smart Metering Project.
- SoLR – work is ongoing with ESNB and RMDS.
- Meter Allocation Strategy Consultation – CRU hopes to issue this before the end of the year with the decision due early in the New Year.
- Debt Flagging Station Consultation – will be published in the coming weeks.

D Mulholland asked about the recent note from CRU with regard to Emergency Credit in Prepayment in which Suppliers were requested to respond to CRU by CoB 14/11/2018. SSE Airtricity had drafted its letters to Customers as a dual fuel Supplier that the Emergency Credit would be changing on 01/12/2018 for both Gas and Electricity. CRU has since notified Suppliers that the change won't come into effect for Electricity until 02/01/2019 so these letters will have to be amended.

F O'Toole replied that CRU would have preferred for the change to the Emergency Credit for both Gas and Electricity to happen at the same time, but this is not feasible. CRU needs Suppliers to revert and confirm that they can meet the new date of 02/01/2019 for Electricity.

B Lambon enquired if CRU has engaged with Secure Meters on this matter.

F O'Toole replied that CRU has engaged with ESNB and that ESNB have been in discussion with Secure on the PAYG Meters and also the Budget Controllers.

5. De-harmonisation Update

C Murphy gave an update on De-harmonisation.

He reported that the UR had sent on the following update for this meeting.

The matter of de-harmonisation went to the UR Board in October and they have asked the networks team to explore several issues further, so at this point no formal decision has been taken.

F O'Toole added that CRU has engaged with UR over the last few months but it is now in the hands of UR. CRU will be happy to engage further with UR if they are looking for further information.

6. GDPR Update

No discussion on GDPR took place.

7. Retail Market Design Update

C Murphy gave the Retail Market Design Update.

Updates

LTCA

The LTCA Working Group is coming to the conclusion that an ex post anti solution is possibly not the best use of resources and that resources would be best focused elsewhere in trying to prevent or reduce LTCA issues in the first place. A note will be issued before the end of the week scheduling the next LTCA Working Group Meeting.

SoLR Review Exercise

The SOLR Review Exercise is continuing to progress. A SoLR Placeholder DR has already been raised. Once we understand what if any changes will be required for the SoLR process then these will be detailed into the DR and brought back to the IGG for review and approval.

Tender for Retail Market Assurance Contract

The Tender process is in progress.

Market Release v12.00.00

The IPT Plan will be published in early December. Some PQ responses were delayed. RMDS understands that this was the first engagement in relation to the Assurance of Market Release v12.00.00 so you would expect some teething problems but some of the delays were significant. The delays were just about absorbed so there is no impact to the plan. Ultimately this whole Market Release will only work if everyone is meeting the timelines. It is important that everyone gets back to RMDS in accordance with the timelines that are set out and contacts RMDS as soon as possible if timelines cannot be met

A Keegan added that CRU supports RMDS on this matter. CRU understands there are resourcing issues but it is very important that MPs maintain agreed timelines. If MPs are experiencing any issues they should engage with RMDS as soon as possible.

Re-versioned MCR 1169 – Addition of Postal Code to two Downloadable Meter Point Details Files.

C Murphy reported that this MCR was previously approved on 28/10/2018. There is no change to the design but additional clarity was added following a review.

Refer to slide for details.

RMDS sought approval for this re-versioned MCR.

Re-versioned MCR1169 approved.

Smart Ways of Working

C Murphy presented slides on the RMDS and Smart Project Ways of Working which pertains to IGG Action 1113. RMDS has been engaging with the Smart Project over the last number of months to come up with the Ways of Working. The slides presented are a summary of the actual detailed Ways of Working which have been agreed between RMDS and Smart Project.

He outlined slides on the following:

- Agreed Principle from Smart Governance Document
- RMDS/Smart WoWing principles
- IGG/ReMCoWG vs. Smart ILG
- Market Queries

Refer to slides for details.

Recent Publications

C Murphy gave an update on the recent publications by RMDS.

- Forum Dates for 2019.
- End of Year Working Arrangements
- ESB Networks Statement of Charges 2019
- Meter Reader Calendar 2019

8. MRSO Update

G Halligan gave the MRSO update.

G Halligan presented the abbreviated version of the MRSO Presentation. This version outlines Debt Flagging, Objections and any other key items that have come to light during the month. It now includes the number of Automated Debt Flagging figures (IGG Action 1023). The full standardised slide pack is available under the [Reference Section](#) on the RMDS Website and provides the status of Change of Supplier related activity in the ROI Market.

Refer to slides for details.

9. ESB Networks Update

A Greaves and E Sexton presented the ESNB update.

ESBN I-SEM Programme

A Greaves presented an update on the I-SEM Programme.

Refer to slides for details.

I-SEM Project was successful and has just come out of hypercare with no issues.

She urged Suppliers who have queries, to contact either herself or J Long directly.

SMART Metering Project – Industry Governance Group Update.

E Sexton gave an update on the SMART Metering Project.

Refer to slides for full details.

She presented slides on the following slides:

- ESNB SMART – Summary Overview
- Market Release v12.00.00 – Detailed update & Milestone plan.
- Market Release v23.00.00 – Milestone Plan

She reported that v12.00.00 is on track for a Go-Live in April (Easter) 2019. The Project is engaging with Gemserv on Market assurance and have site visits planned for early January 2019. The Project Team is also engaging with RMDS on the IPT, the plan of which will be released in December. On the TIBCO Upgrade Project, discussions with NIE Networks are progressing to determine the scope, approach and timelines.

As mentioned by RMDS, the Smart Project will be issuing over the re-versioned Smart Metering DR/MCRs that ESNB has been engaging with Supplier's ILG representatives by the end of the year to RMDS for circulation into the IGG/ReMCoWG Forum. The Smart Project is planning to schedule a special IGG/ReMCoWG in January 2019 where both the IGG/ReMCoWG representatives and the Smart ILGs representatives will be invited.

10. Gemserv Update

S Fuller gave the Gemserv update.

Refer to slides for details.

- **Assured Parties – November 2018**
There has been 2 new Self-Suppliers approvals since last meeting.

V12.00.00 Market Design Release

- All MPs have now returned completed PQs.
- Self-Assessment Assurance Phase Report will be sent to CRU on 15/11/2018. It was supposed to go to CRU on 02/11/2018 but was delayed due to the delay in PQ responses. Gemserv has managed to absorb the delays but this has essentially eaten up the contingency now. Any further delays in engagement could pose a risk.
- Preparation for Formal Assessment with ESB in January is in progress. Still determining whether or not it will be necessary for other Market Participants to do formal assessments but it is unlikely at this point.

New Entrants

- 2 new Large Suppliers – Supplier 1 has begun BSA Assurance stage.
- Supplier 2 is at kick off meeting stage.

11. Notice Board: Planned Maintenance, Reminders from IGG etc.

Outage Dates:

C Murphy provided the outage update.

Outages

- There is a Server Patching outage planned for the TIBCO Market Messaging System for Sunday 18th November from 08:00 to 20:00.
- Full outage details are available, as usual, on the [RMDS Website](#).

12. AOB

1 item were raised in AOB.

DR on Disaster Recovery.

A Keegan reported that CRU had previously mentioned that it intended to circulate a DR on Disaster Recovery EMMAs. CRU was looking at potentially requiring some of sort of assurance for those Suppliers who have Disaster Recovery EMMAs as there is nothing in place at the moment. CRU has since discussed different approaches with RMDS on this matter. Having considered it a bit further CRU is going to hold off doing anything on this for the time being. CRU will review this again if needs be.

Next Conference call:

- 5th December 2018.

Next IGG:

- Wednesday 16th January 2019 in Dublin.

Retail Market Design Service

39, Merrion Square East, Dublin D02 NP96. T +353-1-669 2410; info@rmdservice.com; www.rmdservice.com