

# IGG Meeting Minutes

<b>Date:</b>	27 <sup>th</sup> June 2018	<b>Time &amp; Location</b>	10:30 – 11:30 – UR Offices, Belfast
<b>Chair:</b>	Fergus O'Toole, CRU		
<b>Attendees:</b>	<b>Name</b>	<b>Location</b>	
	Carl Murphy, Alice Mooney, Tracy Caffrey	RMDS	
	Fergus O'Toole	CRU	
	John Bracken, Aileen Greaves, Elaine Sexton, James Long	ESBN	
	Sarah Fuller	Gemserv	
	Gerry Halligan	MRSO	
	David Mulholland	SSE Airtricity	
	Sean Doolin	Electric Ireland	
	Gillian Kinsella	BGE	
	Krystle Chapman, Imelda McCoy	Energia	
	Jessica Gregory	PrePayPower	
	Natalie O'Brien	Flogas	
<b>Apologies:</b>	<i>Alan Keegan</i>		
<b>Version Number</b>	1.0		
<b>Status</b>			

<b>Agenda:</b>	
1.	General
2.	Actions from Previous IGGs/Conference Calls
3.	New IGG Actions
4.	CRU Update
5.	De-harmonisation Update
6.	GDPR Update
7.	Retail Market Design Update
8.	MRSO Update
9.	ESBN Update
10.	Gemserv Update
11.	Notice Board Planned Maintenance, Reminders from IGG, etc.
12.	AOB

**1 – General**

F O'Toole enquired if everyone was happy to sign off on the minutes v1.0 of the Conference Call on 30<sup>th</sup> May 2018.

**Minutes Approved.**

**2. Actions – Previous Conference Call & IGG**

C Murphy provided the Action Item Update.

5 IGG actions were closed since the last IGG Meeting (not including this current IGG meeting). Suppliers may email RMDS if they require the closure details for any of these actions.

7 IGG actions have been carried forward.

They are outlined below.

**Action Items**

<b>1077</b>	<b>P1 Safety Incident - ESBN to investigate and potentially raise a DR on how the existing market design could be improved to lessen the likelihood of such an incident occurring again.</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ C Murphy reported that at the previous IGG Conference Call J Bracken stated that he was impartial whether or not a DR was put forward or the interim solution remains in place.</li> <li>▪ It was agreed that this action would remain for Suppliers to respond until the IGG when it would be closed.</li> <li>▪ No responses received to date.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ J Bracken reported that even though ESBN is happy with the Interim Solution, in the long term ESBN is going to raise a DR. He is hoping to get an ESBN Business Safety Representative to present the DR, hopefully at the next IGG Meeting.</li> <li>▪ Action to remain open until the DR is raised.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> ESBN	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 25.07.2018

<b>1079</b>	<b>CRU to update the IGG with regard the ESBN SLAs.(Linked to Action 1051).</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ C Murphy reported that at the IGG Conference Call, M Hunt reported that she would amend the SLA with the agreed text over the next couple of days and revert to CRU.</li> <li>▪ ESBN to provide an update.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ F O'Toole reported that the SLA has been approved by the Networks Team.</li> <li>▪ He agreed to circulate the updated SLA to the IGG.</li> <li>▪ Action deemed closed once the SLA is circulated.</li> </ul>		
<b>Forum Logged:</b> De-energisation Workshop	<b>Assigned to:</b> CRU	<b>Status:</b> Action deemed <b>Closed</b>	<b>Due Date:</b> 27.06.2018

<b>1101</b>	<b>LTNA – ESBN to circulate any LTNA learnings to the IGG</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ C Murphy reported that at the Conference Call J Bracken stated that bi-laterals had taken place with three Suppliers and was arranging to meet another two Suppliers. The sessions were going very well and that plenty was being learned on both sides.</li> <li>▪ ESBN to provide an update.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ J Bracken reported that bi-laterals haven't taken place with two Suppliers. ESBN will endeavour to agree a date with these Suppliers before the end of June or close out the exercise. He plans to present the lessons learned at the next IGG in August.</li> <li>▪ Action to remain open.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> ESBN	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 25.07.2018

<b>1112</b>	<b>De-energisations - Suppliers to provide a summary of their difficult customer De-energisation cases to ESBN</b>		
<b>Update for CC</b>	<ul style="list-style-type: none"> <li>▪ C Murphy reported that at the Conference Call only one response had been received. It was agreed that this action would remain open until the IGG for Suppliers to provide a response.</li> <li>▪ No further responses have been received.</li> </ul>		
<b>Discussion at CC</b>	<ul style="list-style-type: none"> <li>▪ G Kinsella agreed to issue a response in the coming days.</li> <li>▪ Action deemed closed.</li> </ul>		
<b>Forum Logged:</b> De-energisation Workshop	<b>Assigned to:</b> Suppliers	<b>Status:</b> Action deemed <b>Closed</b>	<b>Due Date:</b> 27.06.2018

<b>1113</b>	<b>Smart Metering Project - ESBN and RMDS to clarify if there is any proposed changes to the existing market design governance arrangements and ways of working and also communicate milestone plan for 2019 schema release</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ C Murphy reported that at the Conference Call CRU reported that discussions were ongoing between CRU and ESBN, and a decision on the Governance Arrangement was due soon.</li> <li>▪ Since the Conference Call, the Governance Arrangements have been agreed by most parties but formal approval is still outstanding</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ F O'Toole added that formal approval for the Governance Arrangements will be sought at the Smart Metering Steering Group in the next couple of weeks.</li> <li>▪ Action to remain open.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> ESBN/RMDS	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 25.07.2018

<b>1116</b>	<b>Universal Design - CRU to consider if Universal Design should be included on the Agenda of future IGGs. SSE Airtricity to send a note on Universal Design to CRU</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ At the Conference Call A Costello stated that she was hoping to send in her note to CRU in the next week.</li> <li>▪ CRU requested that Suppliers submit to the CRU rationale for including Universal Design as a standing agenda item in advance of the next IGG.</li> <li>▪ No responses received by RMDS or CRU to date.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ D Mulholland reported that he will investigate this internally within SSE and revert before the IGG Conference Call.</li> <li>▪ Action to remain open.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> CRU/Supplier	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 25.07.2018

<b>1117</b>	<b>GDPR – Suppliers to send in their GDPR issues/questions they have with regard to ESB GDPR’s thoughts around Code of Practice and Data Agreements a week before the next IGG.</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>Action logged at the Conference Call.</li> <li>One response received by RMDS yesterday 26th June 2018. RMDS forwarded this onto ESNB.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>It was agreed that this action be reworded to “ESB GDPR’s thoughts” instead of “Proposal”.</li> <li>RMDS will reword the action following the Meeting.</li> <li>Action to remain open.</li> </ul>		
<b>Forum Logged:</b> CC	<b>Assigned to:</b> Suppliers	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 25.07.2018

<b>3. Actions – New IGG Actions</b>
No new actions were logged at the IGG.
<b>New Action Items</b>

<b>4. CRU Update</b>
<p>F O’Toole gave the CRU update.</p> <ul style="list-style-type: none"> <li>CRU agreed to come back to the IGG with regard to the timing of the publication of DuoS Tariffs. CRU spoke to the CRU Networks Team this week and the scheduled information note with the next set of DUoS Tariffs is scheduled for late July or possibly early August. This is on track and, the Networks Team don’t expect them to be delayed.</li> <li>The Standard Smart Metering Consultation has closed. CRU received six responses and is currently reviewing these and expects to publish a decision in July.</li> <li>Smart Metering Meter Allocation – CRU had planned to publish a consultation on this but due to the changes around the timings of early adopters, this has been pushed out to September.</li> <li>Smart Metering Profile Removal Consultation – will issue in July.</li> </ul>

<b>5. De-harmonisation Update</b>
<p>F O’Toole gave the De-harmonisation update.</p> <p>CRU has been engaging with UR on this matter over the last couple of months on trying to find a way forward. UR is going to engage further with the Network Companies. UR stated at the ReMCoSG on 06.06.2018 that it is planning on reaching a final decision on De-harmonisation in late August/early September 2018.</p>

## 6. GDPR Update

F O'Toole asked attendees if they had any GDPR questions or issues.

J Bracken stated that from ESNB's perspective, GDPR has gone very calmly and it doesn't appear that a lot of requests from Customers have come in.

J Gregory added that Prepaypower has received some enquiries from Customers.

## 7. Retail Market Design Update

C Murphy gave the Retail Market Design Update.

### LTCA

Deloitte issued the Scoping Phase Report on 22.06.2018. The three high level design options are to be presented to the LTCA Working Group by 06.07.2018.

### New Retail Market Prioritisation Process

The Network Companies will issue a communication pack via RMDS, ReMCoDS and CDA by week ending 27.07.2018.

### RMDS Customer Survey

C Murphy gave an update on the RMDS Customer Survey.

**Refer to slide** for details.

He outlined slides on the Survey Overview, Scoring and Actions.

### DR1184 – Cooling Off for CoS

C Murphy reported that no responses were received since the last Conference Call. RMDS sought approval for the DR.

**DR1184 was approved**

### DR1190 – Procedure for Supplier initiated transfer of MPRNs from one Supplier ID to another

C Murphy reported that this DR was first published on 26.04.2018. RMDS has not received any comments on this DR.

RMDS sought approval for the DR.

**DR1190 was approved.**

### **8. MRSO Update**

G Halligan gave the MRSO update.

G Halligan presented the abbreviated version of the MRSO Presentation. This version outlines Debt Flagging, Objections and any other key items that have come to light during the month. It now includes the number of Automated Debt Flagging figures (IGG Action 1023). The full standardised slide pack is available under the [Reference Section](#) on the RMDS Website and provides the status of Change of Supplier related activity in the ROI Market.

**Refer to slides for details.**

### **9. ESB Networks Update**

J Bracken, E Sexton & J Long presented the ESNB update.

#### **ESBN Meter Project Update.**

J Bracken reported that this Project will finish in the next three weeks.

#### **RM259 Update**

J Bracken gave an update on RM259.

#### **Interim Solutions.**

J Bracken reported that the following interim Solutions remain in place: New Registrations, Eircodes and Public Lighting.

#### **Business as usual**

J Bracken reported there is nothing to report.

### **SMART Metering Project – Industry Governance Group Update.**

E Sexton gave an update on the SMART Metering Project.

**Refer to slides** for full details.

She focused on the following slides:

- Market Release Schema v12.00.00
  - Status – The primary focus of the 2019 Release is on track.
  - Milestone Plan – The Unicode Upgrade is taking place over the Bank Holiday weekend in August. Assurance Site Visits went well a few weeks ago.
- ESBN SMART – Update
  - SAP IS-U Unicode Conversion.
  - Market Release v12.00.00.
  - Market Release v13.00.00.
  - SMART Metering Governance Model.

J Bracken added that V12.00.00 going live in Easter 2019 and is currently on track. ESBN is now focusing on V13.00.00 prioritisation, ESBN will be keeping an eye on the NIE Networks work plan in relation to system upgrades and its potential impact on the shared Tibco landscape.

Attendees noted that governance arrangements still need to be clarified but enquired about the SMART Metering MCR Workshops that are taking place in the coming weeks. Will design changes raised at the Workshop follow the normal path and come to the IGG for approval?

E Sexton reported that there will no change to the governance arrangements and that a DR/MCR will follow the path it did in the past. ESBN will ensure that MPs are informed in advance as to what will be included in each of the individual Workshops to allow MPs to ensure that the correct resources are available.

F. O'Toole stated that the MCR workshops are starting tomorrow.

J Gregory added that in the past, an Exceptional ReMCoWG was scheduled to cater for the approval of DR/MCRs when required.

It was noted that not all MPs on the IGG/ReMCoWG lists are represented at the ILG and communications from the Smart Metering Project need to take account of this.

### **ESBN I-SEM Programme**

J Long presented an update on the I-SEM Programme.

**Refer to slides** for details.

- I-SEM Market Trials started on the 1st December 2017 and will run until the 31st August 2018.
- The new Go Live date is 1st October 2018 has been confirmed. There was an element of doubt recently that this date could be met as another Project in Europe was due to go live on the same date and this could have been a risk in the Market. The I-SEM Project Team has however received notification that this risk has been removed and the date of 1st October 2018 will stand.

He outlined some further details on the Cutover dates in I-SEM.



## 10. Gemserv Update

S Fuller gave the Gemserv update.

Refer to slides for details.

- **Assured Parties – June 2018**

There has been 1 new CRU approval since last meeting – a self Supplier

### Market Entry & Requalification

- 1 Self Supplier is currently in progress.

### August 2018 Unicode Upgrade

- Assurance Approach approved by CRU in May 2018
- Self Assessment and Readiness Declaration.
- Formal Assessment.

### ROI Market Design Changes 2018-2010

- Proposed Strategy for the Retail Market Releases scheduled for 2018-2020.
  - Unicode Upgrade August 2018 – Assurance ongoing
  - V12.00.00 (MCR identified) April 2019.
  - V13.00.00 (MCRs TBD) December 2020.
- Individual Assurance Approaches developed for each Retail Market Release – Brought to the IGG for approval.

S Fuller sought approval for the Overall Assurance Strategy.

**Attendees approved the Strategy.**

### Forward Work plan.

- Gemserv presented a slide on its Forward Work plan from June 2018 to August 2018.

## 11. Notice Board: Planned Maintenance, Reminders from IGG etc.

### Outage Dates:

C Murphy provided the outage update.

### Outages

- There is an outage for the Unicode Upgrade scheduled for the August Bank Holiday weekend. It will take place between 18:00 on Friday 3<sup>rd</sup> August to 23:00 on the Bank Holiday Monday 6<sup>th</sup> August 2018. This is an important piece of work to enable Smart Metering.
- Full outage details are available, as usual, on the [RMDS Website](#).

## 12. AOB

No AOB was raised.

### **Next Conference call:**

- 25th July 2018.

### **Next IGG:**

- Wednesday 29th August 2018 in Dublin.

**Retail Market Design Service**

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