

Market Change Request 1188			Update MPD 09 to Reflect Actual Market Process in relation to Meter and/or Service Removal		
Status	Approved	Priority	Fast Track	Status Date	30/08/2017

Date	Version	Reason for Change	Version Status
23/08/2017	1.0	Issued to Market	Final

Part 1 DETAIL OF DISCUSSION REQUEST / MARKET CHANGE REQUEST			
Requesting Organisation(s)	ESB Networks	Originating Jurisdiction	Rol
Request Originator Name	Marina Hunt / Teresa Williamson		
Date Raised	24/07/2017		

Classification of Request			
Jurisdictional Applicability	Rol	Jurisdictional Implementation	Rol Specific
If jurisdictional implementation is for one jurisdiction only – is the other jurisdiction required to effect any changes?	No	Co-Ordinated Baseline Version No.	TBC
Change Type	Non-Schema Impacting		

Detail of Request
Reason for Request

At the IGG on 26th July 2017, following the briefing on a P1 incident, it was identified that the additional requirement to send an email where a customer requests a de-energisation and removal of meter and / or service was not documented in MPD09 – Market Process for De-Energisation or captured in the associated Meter Works Market Message Guide.

- | Proposed Solution |
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| <ul style="list-style-type: none"> Update MPD09 – Market Process for De-Energisation to reflect the existing process whereby Suppliers currently send an email to ESB Networks Supplier Support advising that a meter and/or service is to be removed. The Supplementary Information to be updated with the information to be emailed by Suppliers to ESB Networks Supplier Support when a meter and/or service is to be removed. Update the Meter Works Market Message Guide detailing the additional use of the Access Arrangement field in MM017 for meter and/or service removal. |

Scope of Change

Jurisdiction	Design Documentation	Business Process	DSO Backend System Change	MP Backend System Change	Tibco	Supplier EMMA	Schema	Webforms	Extranet/NI Market Website
ROI	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>

Co-Ordinated Baseline Market Design Documents Impacted by Request

Market Messages				
Message No.	Message Name	CoBL	ROI	NI
No Impact	No Impact	No Impact	No Impact	No Impact

Data Definitions
No Impact

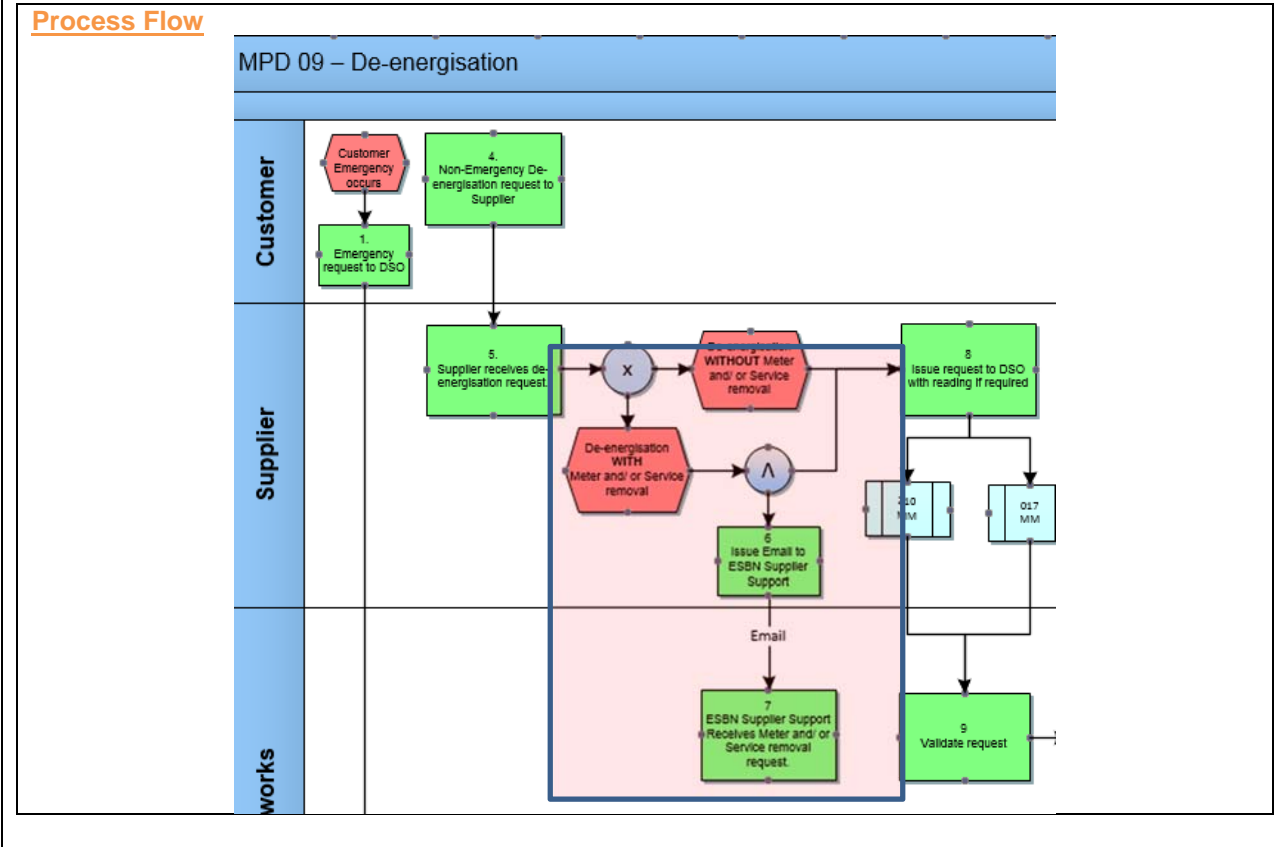
Data Codes
No Impact

Market Message Implementation Guides			
ROI	Yes/No	NI	Yes/No
Meter Works	Yes		

Comments

Below are three extracts from MPD 09 showing the added process steps, added step wording and proposed Supplementary Information wording for reference.

Additionally, there is one extract from the Meter Works Message Guide showing the additional wording in the Description / Purpose and composition instructions column for the Access Arrangements field to provide for the removal of the meter and /or service.



Process Steps

5	Supplier receives de-energisation request	Supplier	Supplier establishes with the customer if a Meter and/or Service removal is required. <ul style="list-style-type: none"> De-energisation WITH Meter and/or Service removal. - Next step 6 & 8 De-energisation WITHOUT Meter and/or Service removal. - Next step 8 	
6	Issue email to ESBN Supplier Support	Supplier	Supplier sends an email to ESBN Supplier Support with the information detailed in Section 3 - Supplementary Information.	email
7	ESBN Supplier Support receives Meter and/or Service removal email	ESBN	ESBN Supplier Support receives email from Supplier and ensures that the Meter Works Service Order is assigned to the appropriate resource.	

Supplementary Information

Removal of Service Requests in addition to De-energisation.

When a customer requests a de-energisation, he/she may also request the de-energisation and removal of the electricity service meter and cable supplying the premises. This may be to facilitate demolition of premises, building works, combination of premises etc. From a safety aspect it is important that suppliers communicate this additional request and information to ESBN.

Suppliers should log the de-energisation request as per normal process and include in the text field that customer has requested the service cable to be de-energised and removed also.

Immediately following the issue of the de-energisation request to ESBN, the supplier should email ESBN Supplier Support at MeterOp.esbnetworks@esb.ie with the following details:

- **Name of Customer:**
- **Telephone Number:**
- **MPRN Number**
- **Serial Number**
- **Meter to be removed: Yes / No**
- **Service cable to be removed: Yes / No**

Reason for removal of supply

Meter Works Market Message Guide

New wording in red below.

2	FLD	Access Arrangements	1	Mandatory	Access arrangements are the arrangements provided by a customer specific to a particular request for work. Suppliers should provide as much detail as possible here so as to improve the chances of gaining access to carry out the requested work. Where a meter and/or service removal is also required Suppliers are requested to populate this field with the specific meter and/or service removal requirement. This field must be populated with some form of text even if this is "N/A."	The message will fail validation (Rejection reason IID) where this field is blank.
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ROI - Market Process Diagrams – MPDs

Market Process Diagram Number	Market Process Diagram Description	Affected
MPD 9	MPD 9 - De-energisation	Yes

NI - Market Procedures

Market Process Number	Market Procedure	Affected
No Impact	No Impact	No Impact

ROI Guidance Documentation		
Document	Version	Affected
No impact		No Impact

ROI Briefing Documents		
Document/Paper	Version	Affected
No impact		No Impact

User and Technical Documents			
Reference	Name	Version	Affected
No impact			No Impact

Part 2 - Performance and Data Changes	
Market Messages volume, processing etc.	
Data	
Details of Data changes e.g. cleansing	

Part 3 - ReMCoSG / CER Approval		
Approved by	ReMCoSG	CER
Comments		