

Date:	28 th June 2017	Time & Location	13:00 – 14:00 – ReMCoWG - Belfast
Chair:	Carl Murphy - ReMCoDS		
Attendees:	Name	Location	
	Alice Mooney	ReMCoDS	
	Seán mac an Bhaird	CER	
	John Bracken, Aileen Greaves, Theresa O'Neill	ESBN	
	David Kemp, Sarah Fuller	Gemserv	
	Gemma McHale, Joan-Edel Smith, Andrew McHugh	NIE Networks	
	Sean Doolin	Electric Ireland	
	Kevin Sheridan	Energia	
	Imelda McCoy	Power NI	
	Siobhan Melvin, Adrienne Costello	SSE Airtricity	
	Jessica Gregory	Prepaypower	
	Stevie Donnelly, Gillian Kinsella	BGE	
Apologies:			
Version Number	1.0		
Status	Draft		

Agenda:	
1.	Introduction
2.	ReMCoSG Meeting Feedback
3.	Actions from Previous ReMCoWG
4.	Actions – New ReMCoWG Actions
5.	ESBN/NIE Networks Update
6.	CER SMART Metering Update
7.	Retail Market Design Update
8.	Next Steps & AOB

1 – Introduction

C Murphy enquired if everyone was happy to sign off and approve the last Working Group Minutes.

Approved. All Agreed.

2 - ReMCoSG Meeting Feedback

C Murphy presented the ReMCoSG Meeting Update.

Refer to slide for details.

There was 1 ReMCoSG Meeting held since the last ReMCoWG Meeting which took place on 24th May 2017. C Murphy gave the ReMCoSG update.

Next ReMCoSG Meeting is scheduled for 23rd August 2017.

3. Actions – Previous ReMCoWG

C Murphy provided the Action Items Update.

3 Actions were closed since the last ReMCoWG Meeting.

3 Actions were logged at the last ReMCoWG.

Action Items

151	Retail Program Update – ESBN/NIE Networks to circulate the Retail Programme update.		
Update for ReMCoWG	<ul style="list-style-type: none"> Action logged at the last ReMCoWG. ESBN circulated the Retail Programme update via RMDS after the ReMCoWG. 		
Discussion at ReMCoWG	<ul style="list-style-type: none"> Action deemed closed. 		
Forum Logged: WG	Assigned to: ESBN/NIE Networks	Status: deemed Closed	Due Date: 28.06.2017

152	Retail Programme Update – NIE Networks to brief the UR on the Networks Retail Program Update provided by ESBN		
Update for ReMCoWG	<ul style="list-style-type: none"> Action logged at the last ReMCoWG. NIE Networks to provide an update. 		
Discussion at ReMCoWG	<ul style="list-style-type: none"> G McHale reported that NIE Networks briefed the UR on the Networks Retail Program Update. Action deemed closed. 		
Forum Logged: WG	Assigned to: NIE Networks	Status: deemed Closed	Due Date: 28.06.2017

153	Supplier Release 2.3.4 – Suppliers to respond with a generic Email Address to Capita and/or NIE Networks.		
Update for ReMCoWG	<ul style="list-style-type: none"> Action logged at the last ReMCoWG. NIE Networks to provide an update. 		
Discussion at ReMCoWG	<ul style="list-style-type: none"> The Supplier Release 2.3.4 was discussed at the ESN/NIE Networks Update. See Section 5 for details. Action to remain open. 		
Forum Logged: WG	Assigned to: NIE Networks	Status: remains Open	Due Date: 30.08.2017

4. Actions – New ReMCoWG Actions

1 new Action was logged at this meeting.

154	Secure Meters DR - ESN/NIE Networks to review contingency plans to determine if a co-ordinated plan could apply in certain scenarios		
Discussion at ReMCoWG	<ul style="list-style-type: none"> See AOB for details. 		
Forum Logged: WG	Assigned to: ESN/NIE Networks	Status: New Action	Due Date: 30.08.2017

5. ESN/NIE Networks Update

G McHale provided the ESN/NIE Networks update and presented slides on TIBCO Outages, Unplanned Outages, TIBCO Update and IT Managed Services.

Refer to slides for full details.

Unplanned Outages

G McHale reported one additional unplanned outage in May. The number of outages has stabilised and most are generally Supplier connectivity issues. It's important for all Suppliers to have a designated DBA in place to deal with any issues that can potentially arise. Suppliers were reminded to contact Capita at least two days in advance of any planned outage and to also carryout housekeeping on a regular basis.

TIBCO Update – Supplier Release 2.3.4

G McHale reported that this release is progressing well. ESN/NIE Networks anticipate that this release will be released to all Supplier EMMAs by the end of July 2017.

However, Suppliers have not yet returned a generic email address to be used in the jeopardy alert section. Therefore ESN/NIE Networks is considering that if Suppliers have not responded with a generic email address by a specific date, the email address used for the 602 Market Message Reconciliation could be used as an alternative. Suppliers were urged to determine if the contacts for the 602 MM Reconciliation are the same as for the jeopardy notice and to notify ESN/NIE Networks and/or Capita with a contact as soon as possible.

ESN/NIE Networks will discuss with Capita a possible cut-off date for Suppliers to provide a generic email address and will send a final reminder on this matter to Suppliers via ReMCoDS.

IT Managed Service Update

A session will be scheduled for Suppliers to meet with the Atos Team in August/September 2017.

J Bracken added that Suppliers who currently use Capita directly within their business, should bear in mind that services will be moving to Atos by the end of September 2017.

6. CER Smart Metering Update

J Bracken provided a SMART Metering update.

- An alternative proposal outlining a phased approach in the rollout of SMART Metering was issued to each Supplier in early June 2017
- A session will be scheduled for week beginning 10/07/2017 to walk through the alternative proposal with Suppliers.

7. Retail Market Design Update

C Murphy provided the Market Design Update.

Outages

- There is a planned outage in RoI & NI on Sunday 2nd July 2017 between 08:00 to 20:00 to facilitate the Market Message reconciliation solution on the TIBCO Hub.
- Full outage details are available, as usual, on the [RMDS Website](#).

2016 ReMCoDS Customer Satisfaction Survey

C Murphy gave a brief overview of the ReMCoDS Survey results & comments received from Suppliers.

Refer to Slides for full details.

Comment received on De-harmonisation.

C Murphy reported that one Supplier sent in a comment with regard to de-harmonisation.

S Doolin reported that this Supplier comment could read that there is almost an implicit acceptance that a decision has been made on de-harmonisation even though this is not the case.

It was agreed by attendees that the final sentence "*Suppliers are also concerned that in a 7 year period there will be only 2 Schema Releases as a result of De-harmonisation*" was misleading and should be reworded.

C Murphy agreed to reword this comment.

S Donnelly asked G McHale what NIE Network's position is on de-harmonisation.

G McHale replied that no decision has been made with regard to de-harmonisation. NIE Networks is continuing discussions with the UR on this matter and was asked by the UR to provide information and has done so. She is unable to outline particular details of these discussions at this forum and also can't go into any detail of the UR's thought process on this matter. NIE Networks has been working very closely with ESNB in terms of the Retail Market Programme in trying to find a plan that is suitable for both ROI and NI.

8. Next Steps & AOB

1 AOB item was recorded.

Secure Meters DR Test

G McHale raised this matter.

- The switch over to the Liberty DR test has been rescheduled and will take place on Saturday 22/07/2017 until the early hours on Sunday 23/07/2017.
- Monitoring and daily Conference Calls will take place through the week beginning Monday 24/07/2017 to Friday 28/07/2017 with a view to switching back from the test site to the main site on Saturday 29/07/2017.

NIE Networks is currently reviewing the contingency plans it has received from Suppliers. All NI Suppliers have sent back their contingency plans. She urged Suppliers who have not sent in their contingency plans to do so as soon as possible.

Suppliers must also send in the outstanding Pre Checklist documentation along with Section 9, the declaration. This declaration must be signed off as the DR test will not be able to progress without this information. As a significant time has passed since the DR Test was originally scheduled to take place, Suppliers must complete all the relevant checks again. Suppliers should not underestimate the importance of this DR test. A lot of issues have come to light and lessons have been learnt to this point. Suppliers should look at what the implications would be if they don't have contingency plans in place and an issue arises. Suppliers should also be looking at a number of different scenarios in particular with regard to the Retail Service Providers as these will be different for each Supplier.

ESBN/ NIE Networks will issue a note on this matter to MPs via ReMCoDS in due course.

J Gregory suggested that that an Industry Contingency should be provided. A similar matter arose at the GMARG, and Prepaypower proposed to GNI that two particular universal scenarios that could be put in place for disaster situations. Secure, ESBN, NIE Networks and PAYZONE for example could form some sort of group that would put a plan in place and provide a response to key stakeholders.

G McHale replied that this suggestion may be very difficult to put in place as ESBN/NIE Networks do not have a contract with the Retail Service Providers. She agreed however to review this proposal and revert back to this Forum.

A new Action was logged for ESBN/NIE Networks to see if a co-ordinated plan could be used.

Action 154: Secure Meters DR - ESBN/NIE Networks to review contingency plans to determine if a co-ordinated plan could apply in certain scenarios.

Next ReMCoWG:

- 30th August 2017 – Dublin.