

<b>Date:</b>	31 <sup>st</sup> August 2016	<b>Time &amp; Location</b>	12:45 – 15:45 – CER Offices, Dublin
<b>Chair:</b>	D Paraschiv, CER		
<b>Attendees:</b>	<b>Name</b>	<b>Location</b>	
	Jessica Gregory, Alice Mooney, James Mahony	RMDS	
	Dana Paraschiv, Priti Stack, Gina Kelly, Clare Mulcahy	CER	
	John Bracken, Theresa O'Neill, James Long, Aileen Greaves	ESBN	
	Elizabeth Montgomerie, Nirav Vyas	Gemserv	
	Gerry Halligan	MRSO	
	Siobhan Melvin, Adrienne Costello	SSE Airtricity	
	Seán Doolin, Maria Ferris	Electric Ireland	
	Stevie Donnelly, Gillian Kinsella	BGE	
	Kevin Sheridan, Krystle Chapman	Energia	
	Jennifer Forde, Ross Irvine	Brookfield	
	Catriona Barclay	Go Power	
<b>Apologies:</b>			
<b>Version Number</b>	1.0		
<b>Status</b>			

<b>Agenda:</b>	
1.	General
2.	Actions from Previous IGGs/Conference Calls
3.	New IGG Actions
4.	CER Update
5.	Gemserv Update
6.	MRSO Update
7.	ESBN Update
8.	Retail Market Design Update
9.	Notice Board Planned Maintenance, Reminders from IGG, etc.
10.	AOB

**1 – General**

J Gregory enquired if everyone was happy to sign off on the minutes of the last IGG meeting.

All Agreed. Minutes Approved.

2. Actions – Previous Conference Call & IGG			
<p>J Gregory provided the Action Item Update.</p> <p>5 IGG actions were closed since the last IGG Meeting (not including this current IGG meeting). Suppliers were asked to email RMDS if they require the closure details of these actions.</p> <p>5 IGG actions have been carried forward. They are outlined below.</p>			
Action Items			
<b>948/1004</b>	<b>ESBN to analyse the process where Move out with no Move in takes place and make proposals based on existing Supplier processes for best business practise within this area. Process must enable MPs to notify CMS when a move out without a move in takes place. Proposal to be issued to Market in the form of a DR. (The issue is an amalgamation of 948 and 1004).</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>This action is an amalgamation of Actions 948 &amp; 1004.</li> <li>ESBN to provide an update.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>J Bracken reported that a lot has happened within ESNB with regard to this action. ESNB held an internal Workshop to review this matter. Following a rough proposal outlined by ESNB at the last IGG, it received a comment from one Supplier who indicated that they had some issues with the proposal. ESNB is also investigating the legal and safety considerations together with some issues from a technical and integrity point of view. ESNB needs to come back with an understanding and plan on how they will progress this further.</li> <li>S Donnelly enquired if the short term solution proposed by ESNB is still going ahead?</li> <li>J Bracken reported the short term solution is not going ahead due to legal and safety implications that have come to light.</li> <li>S Melvin suggested that ESNB talks to GNI to discuss how it manages this scenario in the GAS Market. GNI has an option to de-assign and re-assign Customers in such cases.</li> <li>J Bracken replied that the GNI Solution may indeed form part of any potential solution that ESNB is looking into. He understands that NI is having similar problems in resolving this matter and welcomes any further feedback from Suppliers.</li> <li>J Gregory reported that what S Melvin is suggesting would be a technical change and would realistically only form part of a future Schema Release. An interim in plan is needed to address the situation in the short term with options for potential technical change in the future.</li> <li>Action to remain open.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> ESNB	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 28.09.2016

<b>986</b>	<b>Technical Details - DR covering the importance of appropriate Technical Details (name and phone) to the 010 to be drafted. Detail to be added to MPD 01 &amp; 02</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>ESBN to provide an update.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>J Gregory reported that a holding Technical Details DR has been created that needs to be populated.</li> <li>J Bracken added that due to the TIBCO Cutover ESNB has yet to commence work on this DR. ESNB will work on this DR going forward.</li> <li>Action to remain open.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> ESNB	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 28.09.2016

<b>1012</b>	<b>CER to circulate the Terms of Reference of the IGG to all Participants via RMDS.</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ CER to provide an update.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ P Stack reported that the CER has located the Terms of Reference and will review them in the context that the Market has developed significantly since Market Opening. In relation to the Retail Market Code, there may be some updates that need to be made.</li> <li>▪ CER will circulate the Terms of Reference before the next IGG.</li> <li>▪ Action to remain open.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> CER	<b>Status:</b> Action remains <b>Open</b>	<b>Due Date:</b> 28.09.2016

<b>1013</b>	<b>MRSO Presentations - Suppliers to provide suggestions as to what they want to see in the MRSO IGG Presentations in the future &amp; suggest whether the current forum slide deck is best placed on the RMDS website only rather than provided at all IGGs.</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ J Gregory reported that RMDS received responses from Suppliers all of which concurred with having a slimmed down set of slides at the IGG. The full set of slides will be kept on the RMDS website. RMDS has issued a note to the Market confirming this.</li> <li>▪ J Gregory presented a slide indicating the location of the full MRSO Slides on the Reference Section of RMDS Website – <b>refer to slide</b> for details.</li> <li>▪ G Halligan will now produce and present a slimmed down slide deck on Debt Flagging, Objections and other key items that have come to light in the month.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ Action deemed closed.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> CER	<b>Status:</b> Action deemed <b>Closed</b>	<b>Due Date:</b> 31.08.2016

<b>1015</b>	<b>DR1180 New Registrations - Suppliers to provide comments on this DR ahead of the next IGG.</b>		
<b>Update for IGG</b>	<ul style="list-style-type: none"> <li>▪ RMDS has received some responses all of which have concurred with the DR.</li> </ul>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ This DR was outlined later at the IGG - See Section 8 Retail Market Design Update for details.</li> <li>▪ This DR was not approved at this Forum at this time and Suppliers were urged to provide comments ahead of the IGG Conference Call so that approval can be sought there.</li> <li>▪ Action deemed closed.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> CER	<b>Status:</b> Action deemed <b>Closed</b>	<b>Due Date:</b> 31.08.2016

**3. Actions – New IGG Actions**

The following 4 new actions were logged at the IGG.

**New Action Items**

<b>1017</b>	<b>Green Source Verification Process Clarifications and revised timelines - Suppliers to submit questions/comments to CER (via RMDS) on the Green Source Presentation outlined by CER.</b>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ See Section 4 CER Update for details.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> Suppliers	<b>Status:</b> NEW Action	<b>Due Date:</b> 28.09.2016

<b>1018</b>	<b>Retail Market Code - CER is in the process of considering framework and requirements for a Retail Market Code. Suppliers are requested to submit comments/suggestions to CER (via RMDS) relating to proposed framework, content and requirements.</b>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ See Section 4 CER Update for details.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> Suppliers	<b>Status:</b> NEW Action	<b>Due Date:</b> 28.09.2016

<b>1019</b>	<b>Revenue Protection - Suppliers to submit nominee details, if any, for the Revenue Protection Group to ESBN via RMDS.</b>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ See Section 7 ESBN Update for details.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> Suppliers	<b>Status:</b> NEW Action	<b>Due Date:</b> 16.09.2016

<b>1020</b>	<b>CER Rebrand - CER to provide details of the CER Rebrand &amp; Timelines to Suppliers via RMDS.</b>		
<b>Discussion at IGG</b>	<ul style="list-style-type: none"> <li>▪ See Section 10 AOB for details.</li> </ul>		
<b>Forum Logged:</b> IGG	<b>Assigned to:</b> CER	<b>Status:</b> NEW Action	<b>Due Date:</b> 28.09.2016

**4. CER Update**

D Paraschiv, P Stack, G Kelly & C Mulcahy gave the CER update.

Slides were presented on the following items. **Refer to slides** for full details.

1. Supplier Handbook Decision and Further Consultation Paper
2. Retail Market Assessment Paper
3. Review of Typical Domestic Electricity and Gas Consumption Values
4. Electricity and Gas Market Monitoring Reports
5. Consumer Survey
6. Green Source Verification Process Clarifications and revised timelines
7. Retail Market Code
8. Audits and Compliance

The following sections were discussed at length and some prompted questions from Suppliers:

**1. Supplier Handbook Decision and Further Consultation Paper**

D Paraschiv gave an update on the Suppliers Handbook Decision and Further Consultation Paper.

The CER expects to publish this Consultation Paper in October 2016. It will be accompanied by a revised version of the Supplier Handbook. The Consultation Paper contains a section on decisions that have been made in light of comments the CER received during the 1<sup>st</sup> round of Consultation. The second section outlines the options the CER has put forward to give effect to some of the decisions made in the 1<sup>st</sup>

section of the document. The revised Supplier Handbook will be in two versions, the 1<sup>st</sup> with tracked changes and the 2<sup>nd</sup> a clean version. The consultation period has not yet been decided but the CER is aware that there is one document to review and also some consultation questions to answer. The CER will take this into account when it determines the most appropriate consultation period for this paper.

The CER shall hold a workshop with Suppliers after the publication of the Consultation Paper mainly to answer any queries Suppliers may have especially on how and what to comment on. The CER will also be looking at implementation timelines for all decisions that will have been made by the time this paper comes to an end. The CER expects to publish a final version of the Supplier Handbook in January 2018.

A Costello asked if there will be timelines associated with the decisions in the Consultation Paper.

D Paraschiv replied that a section at the end of the Paper will detail implementation and next steps but won't detail specific timelines for the first lot of decisions that have been made. The CER expects to engage with the Industry on the timelines and will run a prioritisation exercise on the timelines but not unilaterally.

K Sheridan enquired if some aspects have been closed off based on Suppliers earlier responses. He also asked if an element from the Consultation may impact on a decision already made.

D Paraschiv replied that she cannot rule this out and agreed that an element on the Consultation may indeed impact on a decision already made. If it is human error then this will be corrected. However, if Suppliers are trying to move away from a decision and try to change that decision, then this is not possible as the decision has already been made. Hypothetical situations may happen and the CER will review each on its merit.

K Sheridan further added that he thought this was a preliminary consultation and nothing has been decided. He is cautious in saying that something is closed off with not yet having sight of the document in question.

D Paraschiv replied that was a valid point. She believes that the CER has had enough feedback from both Suppliers and Customer Support Groups to enable it to have made decisions.

S Doolin asked if it will have the status of a Proposed Decision Paper.

D Paraschiv replied that it will clearly detail in the paper as to what's for consultation (which is section 4) and what Suppliers will have to comment on. With regard to the Supplier Handbook Suppliers will be asked to comment on how accurate the formulation of the requirements reflects the decisions taken, e.g. are they too ambiguous, or not within compliance, or do they have legal implications?

The CER plans to schedule a Workshop quite close after the publication of the Suppliers Handbook so that all questions can be answered.

## **2. Retail Market Assessment Paper**

G Kelly gave an update on the Retail Market Assessment Paper.

**Ref to slide** for full details.

The White Paper is expected to be published in October 2016 in tandem with the Supplier Handbook. There are currently 7 chapters within this Paper. The CER has not yet decided if it will have some open questions as part of the Retail Market Assessment.

A Costello enquired if the CER will have an action plan as an outcome of this with any issues that have come to light?

P Stack replied that that will be the case.

S Doolin asked if it is two Consultations or two information Papers that will be published.

G Kelly replied that the 1<sup>st</sup> Information Paper may possibly contain one or two open questions within it and the 2<sup>nd</sup> Information Paper will set out the plan arising from the findings in the paper.

P Stack added that the CER is thinking of adding some open questions into the 1<sup>st</sup> Paper but this hasn't been decided yet. If there are some open consultation questions then there might be some feedback that the CER could include into the 2<sup>nd</sup> Information Paper. The 2<sup>nd</sup> Information Paper might alternatively just spell out some considerations that the CER has going forward which will then set the process for looking at future policy.

A Costello remarked that she thinks it would be useful to have open questions as Suppliers might have input on certain areas.

G Kelly added that some of the analysis will use new indicators from Market Monitoring. Within the next week she will send out individual Supplier data again for validation a month in advance.

S Donnelly asked what Markets the CER will be comparing itself against.

G Kelly replied that the CER is not comparing against other Markets in EU Countries but is just looking at the Irish Market at the moment. In terms of indicators that the CER is using from the EU, these are ones that have been developed by the Council for European Energy Regulators.

A Costello asked if the Paper touches on the Wholesale Market.

G Kelly replied that it does touch on it a small amount.

### **3. Review of typical domestic Electricity and Gas consumption values**

G Kelly gave an update on the Review of typical domestic Electricity and Gas consumption values.

**Ref to slide** for full details.

D Paraschiv added that this review will feed into the Supplier Handbook along with the Consumer Survey. The Supplier Handbook can have a requirement around the estimated annual bill and the CER can then wait for whatever mathematical figure is arrived at and used. This work will not stop the publication of the Supplier Handbook.

### **4. Electricity and Gas Market Monitoring Report**

G Kelly gave an update on the Electricity and Gas Market Monitoring Report. **Refer to slide** for details.

### **5. Consumer Survey**

G Kelly gave an update on the Consumer Survey. **Refer to slide** for details.

With regard to the Consumer Survey D Paraschiv added that the CER has received a draft from Behaviour and Attitudes. The CER has revised the draft and has sent it back with comments. It is almost ready to be published and Suppliers can expect it in September 2016. Also, with regard to the findings of the Consumer Survey, the CER has included extra questions from last year's Consumer Survey and these responses, along with extra questions, have fed into the Supplier Handbook.

### **6. Process Steps and Clarifications for Green Source Product Verification CER**

C Mulcahy reported that the Green Source Product Verification has raised a lot of questions from Suppliers. This is the 1<sup>st</sup> year that the CER has undertaken this and it welcomes the questions and it has

prompted quite an active discussion on the implementation process of the CER's decision. The CER has met with SEMO separately to go through a lot of the clarifications. The CER has grouped the questions raised as follows:

C Mulcahy outlined slides on the following:

- Who is obliged to submit a GSPV?
- Extension and Notification to Suppliers.
- What are the requirements for the bill in 2016?
- What are the requirements for the bill and website in 2017?
- Can Suppliers display GSP information only for their Green Source product Customers and not on all of their bills?
- New Proposed Timelines for 2017.
- What if a Supplier submits a GSPV and they have not completed annual FMD?
- Do Suppliers notify in advance that they are going to supply Green Source Products or do they wait until declaration under Fuel Mix?
- Next Steps.
- FMD Timeline – Annual Fuel Mix 2016.

Some questions were posed by Suppliers during the following slides:

Who is obliged to submit a GSPV?

D Gascon asked if Suppliers that are 100% Fuel Mix Green have still to do an Audit.

C Mulcahy replied that all 100% Green Suppliers have to submit their demand at 100% Green and undertake verification as well.

What are the requirements for the bill and website in 2017?

A Costello asked if Suppliers are required to put the message "Offer Green Source Product" on all bills.

C Mulcahy replied that all Suppliers who offer any Green Source Products have to put the message on all their bills. Otherwise, this year, the CER would have to have to undertaken some sort of monitoring process in which Suppliers would have to tell the CER what products they are offering. Since, currently, Suppliers have no obligation to notify the CER that they are going to offer Green Source Products, the CER would have no way of monitoring this.

S Doolin asked if you have to identify for each Customer who purchases a Green Source product, their specific Fuel Mix or is it a generic? Do Suppliers have to identify on the Website the individual customer and bill?

C Mulcahy replied that it's what Suppliers are offering in terms of the Green Source for the Product and not related to the specific Customer. It should state that you are offering a product that is green, how green your product is and whether that customer is availing of it.

S Doolin clarified that if they have any dedicated Green Source Products then this will be put on the bill for all Customers. However, if they want to see their individual greenness, then they must go the website for that value.

C Mulcahy added that the CER is very aware of the many questions that have come to light from Suppliers on this topic and if Suppliers wish, the CER would propose to set up workshops with SEMO where implementation details and process issues could be discussed. The CER has also extended the deadline for Suppliers to go through the Green Source Products Verification process. Some Suppliers have stated that until they do the audit they cannot be sure what specific questions to ask.

S Donnelly added that if you take 2016 for example, the Fuel Mix disclosure is very late.

J Gregory suggested that a new action be logged for Suppliers to send in their comments/questions on this Green Source Products update to the CER.

A New Action was opened for Suppliers to submit questions/comments to the CER.

**Action 1017: Green Source Verification Process Clarifications and revised timelines - Suppliers to submit questions/comments to CER (via RMDS) on the Green Source Presentation outlined by CER.**

### **7. Retail Market Code**

P Stack gave an update on the Retail Market Code. **Refer to slide** for details.

The CER has recently commenced work on the Retail Market Code. Suppliers are requested to submit any comments/questions they have on this presentation to the CER.

A new action as logged for Suppliers to submit comments/suggestions to the CER relating to the proposed framework, content and requirements.

**Action 1018: Retail Market Code - CER is in the process of considering framework and requirements for a Retail Market Code. Suppliers are requested to submit comments/suggestions to CER (via RMDS) relating to proposed framework, content and requirements.**

### **5. Gemserv Update**

L Montgomery gave the Gemserv update.

**Refer to slides** for details.

#### **• Assured Parties – August 2016**

L Montgomery outlined the slide detailing the number and type of live participants assured by Gemserv since 2005.

#### **Assurance Services: August 2016.**

- 2 Large Suppliers, 1 Small Supplier, 2 Export Only Suppliers and 1 Self Supplier between now and the end of the year.
- TIBCO Upgrade - Complete
- Schema MDR - Complete.

#### **TIBCO Hub Upgrade Assurance Progress**

- Assurance Report submitted to Regulators on 25<sup>th</sup> July 2016 (incorrect date on slide).
- Cutover successfully completed on 5<sup>th</sup> August 2016.

L Montgomery thanked all MPs for their co-operation during the Assurance assessment phases including IPT.



## 6. MRSO Update

G Halligan gave the MRSO update.

As agreed in **Action 1013**, G Halligan has agreed to present a slimmed down version of the MRSO Presentation going forward. This slimmed down version will outline only Debt Flagging, Objections and any other key items that have come to light in the month. The full standardised slide pack is available under the Reference Section on the RMDS Website and provides the status of Change of Supplier related activity in the ROI Market.

### Debt Flagging.

Refer to slides for details.

### Objections – Erroneous Transfers

Refer to slides for details.

MRSO has seen a big increase in the numbers of objections for July 2016.

S Melvin asked if this increase was due to one Supplier in particular raising the objections and erroneously transferring and asked if the gaining Supplier was the same Supplier in all cases.

G Halligan reported that it was one Supplier in particular.

D Paraschiv asked G Halligan to contact her offline with regard to this particular matter.

## 7. ESB Networks Update

J Bracken & Theresa O'Neill presented the ESN update.

### ESBN Revenue Protection Service

J Bracken presented slides on the Revenue Protection Terms of Reference and Revenue Protection Plan.

Refer to slides for full details.

#### Revenue Protection Terms of Reference.

The Revenue Protection Terms of Reference were sent to Suppliers within the last day or two. He outlined the 5 points of the Revenue Protection Workplan for 2017.

D Paraschiv asked J Bracken to review the phasing of point 3: *Explore the concept of having a moratorium of Change of Supplier where Revenue Protection issues exist (Ref Workshop June 2015)*. The CER has made its views clear on putting a stop on people trying to Change Supplier. She requested that he looks at the phraseology of this point to come up with a different way of expressing this. J Bracken agreed to this.

#### Revenue Protection Plan.

J Bracken outlined the possible Group Participants from each Organisation that ESN has put together. ESN took into consideration the person in each organisation who deals with Revenue Protection issues on a daily basis. He requested that Suppliers submit nominee details to ESN if they wish to be involved in the working group.

A new action was recorded for Suppliers to submit nominee details, if any, for the Revenue Protection

Group to ESNB by 16<sup>th</sup> September 2016.

**Action 1019: Revenue Protection – Suppliers to submit nominee details, if any, for the Revenue Protection Group to ESNB via RMDS.**

He further outlined details of Revenue Protection Milestones.

### **ESBN I-SEM Programme.**

T O'Neill presented slides on the ESNB I-SEM Programme update.

**Refer to slides** for full details.

ESBN continues to work on gathering requirements with the RAs, the I-SEM Project and the other Meter Data Providers through the I-SEM Metering Working Group.

### **Price Effecting Units:**

- ESNB has been working with Eirgrid to identify Price Effecting Units that will move from Eirgrid to ESNB. Together with SEMO, ESNB will be considering the cutover implications and the timeline for moving in.
- SEMO are looking at moving a small number of Supplier Units that are currently Non-Price Effecting in the SEM, to become Price Effecting in the SEM. ESNB is working with SEM, MRSO and Eirgrid to understand the implications and timelines involved.
- At the last IGG ESNB gave an update on a Wholesale Market Modification around the timeline for the last SEM Re-Settlement. There was a proposal to reduce the re-settlements of the SEM Market at M+4 instead of the usual M+13. The latest update on this is that M+13 Re-Settlements for the SEM are expected to run on until the last day of the SEM is re-aggregated. The Market Operator has instead decided to raise a second modification around the dispute process after M+13 with a reduction from 24 months to a yet to be determined new value. This concerns the SEM Market.

At this time there is no change to ESNB's understanding from what it presented at the last two meetings.

D Gascon asked if the I-SEM resettlement remains the same in the new Market and enquired which price will be used. T O'Neill replied that this is a Wholesale Market question and it should be raised with the Wholesale Market Team.

P Stack agreed and suggested that he talks to the SEMO in relation to this matter

S Melvin reported that previously ESNB asked Suppliers if they wanted to receive settlement data for the Market Trials. T O'Neill reported that ESNB acknowledged this at the last IGG.

### **DR1182 – Impact of I-SEM on the Retail Market.**

T O'Neill outlined the details of DR1182 – Impact of I-SEM on the Retail Market.

CER's Retail Market Team asked ESNB in January 2015 to assess the impact of the I-SEM on the Retail Market in Ireland.

- Whilst the SEM is to undergo a radical transformation arising from changes to European legislation designed to create a single, wholesale Electricity Market across Europe, the intention of the RA's I-SEM Team is that there would be minimal impact for the Retail Market and for Meter Data Providers.
- ESNB is one of four Meter Data Providers represented at the I-SEM Metering Working Group and

has been considering the impacts of the I-SEM.

- The proposed changes are fully detailed in DR1182 and include changes to the Data Processing and the Data Aggregation Retail Market business process between ESBN and MPs.

T O'Neill outlined the details of DR1182 – Impact of I-SEM on the Retail Market. **Refer to DR** for details.

J Gregory added that a key item from the DR is that the I-SEM changes are not Schema Impacting and are mainly documentational. There are some technical changes for ESBN but the impact on the Retail side would be minimal.

S Doolin reported that he has been informed that there are no changes on the Retail side and asked if there is anything that might make a difference to Supplier's daily operations.

J Gregory stated that it is important that all Suppliers review the DR in detail to see if there is any impact on their business. RMDS has also provided the DR to Gemserv to look and see what Assurance may be required. At this stage, because of the minimal technical changes to the Retail Market, it is highly unlikely that any IPT will be required. There will be some level of Assurance necessary. RMDS hopes to receive a strategy from Gemserv on it soon. Suppliers were requested to take the DR away for review and send RMDS any questions they have.

T O'Neill added that ESBN will provide Suppliers with more information on the Price Effecting Sites.

A Costello stated that on the DR it mentions that ESBN and Eirgrid are discussing management of cutover site and asked when ESBN will have an outcome to these discussions.

T O'Neill replied that ESBN will provide an update on this matter soon.

J Bracken added the I-SEM Go live date is October 2017 and this is a big variable that ESBN has to factor into the Work Plan.

S Melvin reported that SSE Airtricity's I-SEM Team is happy to approve DR1182.

S Donnelly enquired if there is a possibility that this DR won't be delivered until 2018?

J Bracken replied that this DR is part of the I-SEM piece of work that is intending to Go Live on 1<sup>st</sup> October 2017 so this DR has to be delivered as part of that work. It's a separate Wholesale Project and outside the direct control of the Retail Market.

K Sheridan asked if I-SEM was to be delayed, could and how would it impact other Projects in the pipeline.

D Paraschiv replied that the I-SEM deadline is fixed. However, if it becomes apparent that there is a delay, then an alternative will be put in place.

J Gregory added that this I-SEM Project is being driven by a different Group (Wholesale Group) and ESBN and Suppliers are small players in the overall scheme of things. If there is a delay the reorganisation of current planning will need to take place.

P Stack added that presently the CER doesn't envisage a delay. If something becomes apparent then the CER will look at alternatives.

DR 1182 was approved at this forum.

#### **Central Market System Upgrade.**

J Gregory reported that there will be a Central Market System Upgrade in 2017.

RMDS is currently engaging with ESNB and looking at the requirements and changes. Assurance will be required and there is likelihood that some form of IPT will be required. In 2011 when there was a Central Market System Upgrade there was some IPT involved.

RMDS has passed the Upgrade details to Gemserv and hopes to have an update/plan on this upgrade at the IGG Conference Call in September.

## 8. Retail Market Design Update

J Gregory gave the Market Design Update.

### LTCA

Refer to slide for detail.

- Tender was evaluated by RMDS (David Walshe) and the Chairperson of the LTCA WG (Cormac Madden)
- Tender was scored independently and then the average score was applied to the final score sheet.
- ESNB Procurement to issue contract to Deloitte – expected completion 13/09/2016.
- Advised vendor on intention to award contract on 24/08/2016.
- Vendor to submit more detailed programme of work w/c 29/08/2016 so some advance preparation work can be undertaken.
- Objective is to have the Auditor complete their audit by the end of November 2016.
- There will be an evaluation period for MPs to review the Report.
- Once this evaluation is complete and Supplier's clarifications addressed the final report will be prepared and submitted to the CER. The intention for this is early 2017.

RMDS will send regular updates on LTCA (every 2 weeks once work is underway) and will provide updates on the LTCA page on the RMDS Website. RMDS expects to be working with the Auditor from the end of September 2016.

### DR 1180 – New Registrations

Refer to slides for detail.

J Gregory reported that there has been a considerable amount of work undertaken on this DR. This DR has been drafted by RMDS on behalf of the CER. The New Registration process has been reviewed by the CER as it would like to make the process more equitable and to encourage competition. At the moment all new Customers that do not opt for a Supplier automatically default to Electric Ireland.

This new process outlined in the DR is going to follow the same process that is happening in NI and for Customers greater than 30KVA in RoI, in which Customers select the Supplier before they are de-energised. The Quotation Letter that goes out to Customers will outline what they have to do.

This was discussed at the last IGG and some of the questions that came to light pertained to the Cooling Off Period and how this is going to be applied to New Registrations.

The DR around the Cooling Off Period has yet to be bottomed out and agreed by Market. RMDS has however, taken the information from all the information that the CER provided to Market in their information note on cooling off and applied it into the New Registrations DR and process. Some Suppliers have raised questions around this area. As a result, V2.0 of the DR contains a highlighted section which outlines quite an extensive section on how the Cooling Off Period will be dealt with. It must be noted that the process is based on the information note on cooling off period that CER provided with the CER supported position on how Cooling off will be effected. There are two places the cooling off period will be considered within the New Registration process. Firstly prior to the site being energised the Customer can

change their mind and secondly, the standard Cooling Off will apply immediately afterward the site has been newly registered.

SSE and BGE (who provided responses) were asked to review the updated DR to see if it answers their questions. Other Suppliers were urged to send in their comments/questions on this DR to RMDS.

D Paraschiv reported that the CER has provided their views on legislation on the DR and is waiting for the DR to be finalised. J Gregory reported that the DR is finalised now according to the cooling off position held by the CER from the information note. D Paraschiv replied that she will review the DR.

J Gregory requested that Suppliers provide comments ahead of the IGG Conference Call so that we can look for approval at the Conference Call or at least resolve any issues or questions that are outstanding.

DR 1180 was not approved at this Forum.

### **DR 1182 – Impact of I-SEM on the Retail Market**

Refer to slide for detail.

This DR was discussed previously in Section 7 - ESBN Update.

All Participants agreed to Approve.

**DR1182 Approved.**

### **Market Release Summary**

MMR 10.7 which went live on 2<sup>nd</sup> June 2016.

Non-Schema Release 2015 went live successfully on 5<sup>th</sup> August 2016 along with the TIBCO Release which included the delivery of MCR1136 & MCR 1151.

Schema Release 2015 – went live successfully on 5<sup>th</sup> August 2016 which included the delivery of MCR1111, MCR1122 & MCR 1133.

J Gregory thanked Suppliers for their involvement in the Release especially around their involvement in IPT and co-operation which was essential to deliver a highly complex full market testing programme.

**Next Market Release** (Agreed it will not be 2016, but 2017/2018).

This next Market Release was also discussed at the earlier ReMCoWG Meeting.

S Melvin enquired if a Non-Schema Release could happen in 2017.

J Gregory replied that there could be a Non Schema release in 2017 but consideration has to be given to the synergy between what is to be delivered in Non Schema Release and Schema release. Some items to be delivered in the Non-Schema Release relate to items to be delivered as part of the next Schema Release e.g. Eircodes. This would imply that delivery of the Non-Schema functionality in a release may have to happen in conjunction with a Schema Release even though it is not a Schema Release. A reprioritisation for both will have to be run and investigated if a Non-Schema Release could potentially take place next year, and what would be included in the release.

At the earlier ReMCoWG meeting a new Action item was logged for the CER and the UR to agree on a position on how the ROI releases are to proceed forward. The CER is currently in support of the proposal of a 2018 Schema Release but the UR has questions that still need to be answered. An action was raised at the WG (action 145 - CER/UR to respond to ESBN/NIEs with a position on how to progress the Schema Market Release, specifically whether ROI/NI is supported in progressing planning activity for the 2018

Schema Release as detailed in the Co-ordinated Market Retail Delivery Plan) for The closure of this action will provide a pathway for planning a ROI Schema/Non Schema Release.

**9. Notice Board: Planned Maintenance, Reminders from IGG etc.****Outage Dates:**

- There is one Outage planned in RoI for 18th September 2016 for 9 hours between 08:00 and 17:00 when the Extranet will be unavailable.
- Full Details are available on the RMDS Website.

**10. AOB**

2 items were raised in AOB.

**Cutover Notification Issue**

G Kinsella reported that BGE only received notification of the Automated Debt Flagging MCR Release from RMDS a few days after the event and not before. She requested that the IGG List participants could be notified of these changes at the same time as the Technical Contacts in their organisation.

J Gregory replied that RMDS was not directly involved in this as it was part of the Cutover plan. RMDS notified the IGG List once the Market Design had changed and all items had been delivered. This prior notification was specific to the Cutover weekend (TIBCO and Schema Release 2015) and was not issued by RMDS so RMDS did not have visibility as to who this notification was sent to or sent by.

T O'Neill added that there was a document on the Cutover which was made available to all and was posted on the RMDS Website. The Cutover document was also covered at the Cutover Workshop which was held beforehand. She added that she had sent the notification prior to the cutover as a reminder to MPs. This was a unique situation and shall not happen again.

It was therefore agreed that this matter does not have to be progressed any further.

**CER Rebrand.**

A Costello reported that SSE Airtricity is aware that the CER's name is going to change and asked what the effective date of this is. Suppliers have references to the CER in most of their documentation and their website and asked what Suppliers need to do to make these changes.

D Paraschiv replied that she is currently talking to the CER's PR Officer in relation to this matter. The CER will ask Suppliers to provide timelines on how long it will take each Supplier to amend their documentation/platforms that they have in place. She will take the timeline back with her to the PR Officer.

S Doolin stated that if the CER's name is changed and Suppliers had three months stocks of bills with the CER reference on them, could they still use these bills for a period of time?

A Costello added the BGE has references to the CER in a number of different locations on Bills, Terms and Conditions, Website and circulations to Customers etc. It would take a long time to even identify all the places where the CER is referenced within each Organisation.

D Paraschiv replied that she will try to have a definite timeline for the Rebrand at the IGG Conference Call.

P Stack suggested that Suppliers send in a list of the key documents that will need to change to the CER. The CER will then take this information back to the PR Officer in the CER. The PR Officer has something planned with regard to a launch of the CER Rebrand for later this year.

A new action was recorded for the CER to provide details of the CER Rebrand and Timelines to Suppliers.

**Action 1020: CER to provide detail of the CER Rebrand and Timelines to Suppliers via RMDS.**

**Next Conference call:**

- 28<sup>th</sup> September 2016.

**Next IGG:**

- 2<sup>nd</sup> November 2016 in Belfast.