

# **MARKET PROCESS DESIGN**

**MPD 33 – Single Point Unmetered**

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# 1. Introduction

## 1.1 Scope

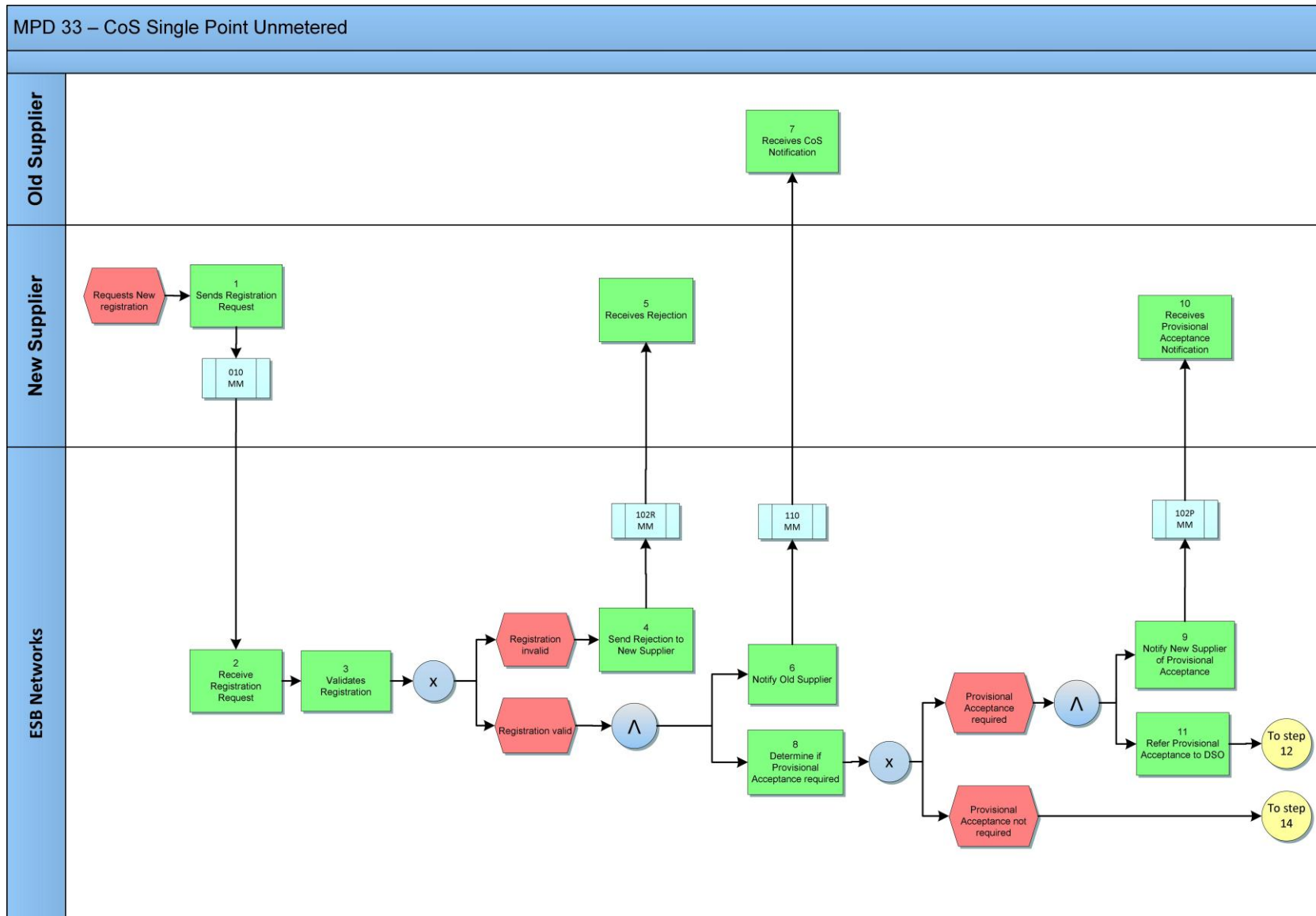
This Procedure describes the process for the Change of Supply (CoS) Single Point Unmetered.

## 1.2 History of Changes

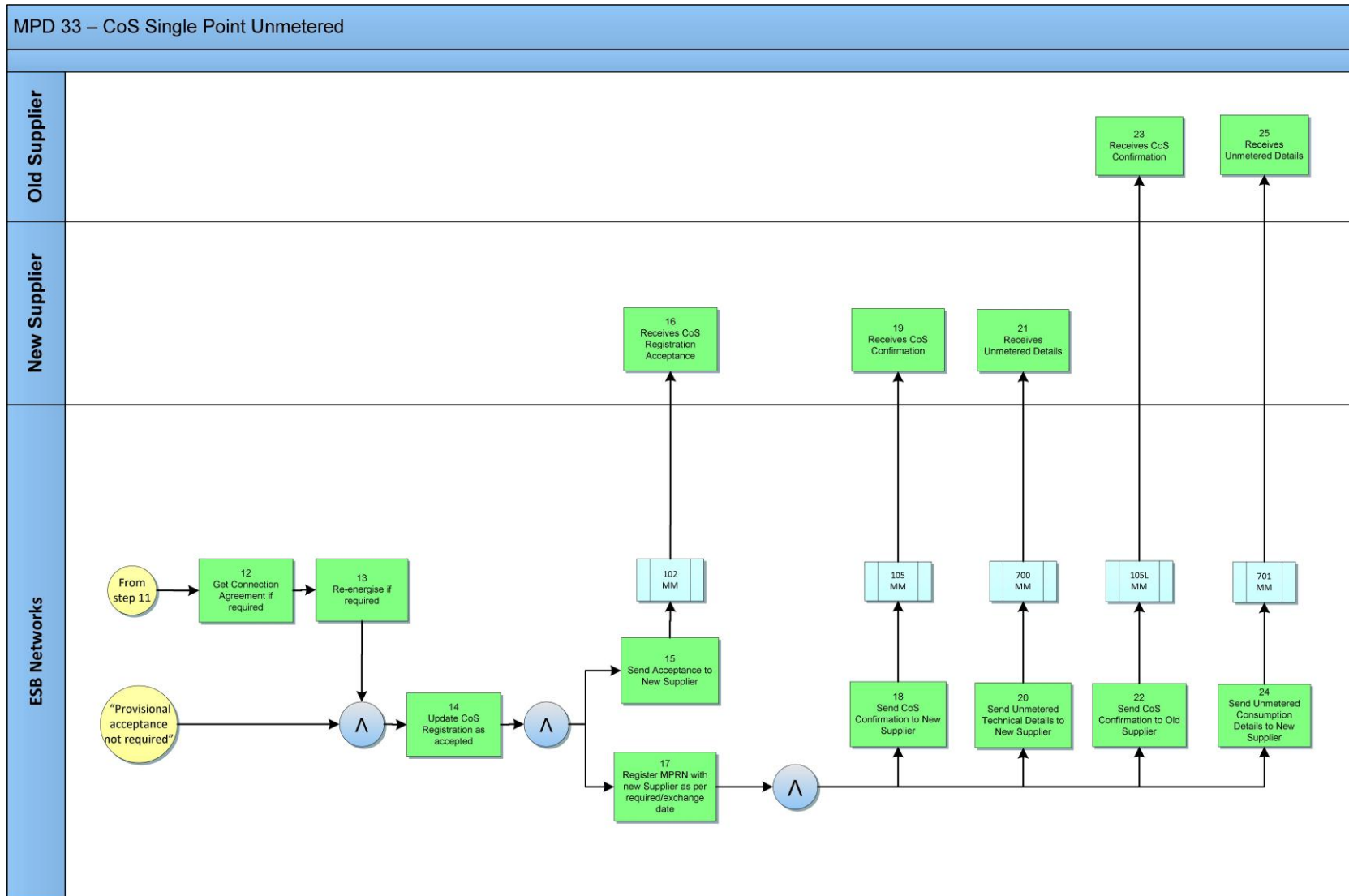
This Procedure includes the following changes:

Version in which Implemented	Source of Change	Description of Change
Draft	Design	First draft of MPD
Draft	Written Supplier Clarifications 1	Additional step "Receives Registration Request" added.
Draft	Written Supplier Clarifications 2	Renumbering of Process Map.
Draft	Written Supplier Clarifications 3	Renumbering of Process Map.
Version 6.0	MCR 0093	Amendments to MPD33 to satisfy new requirements of SEM implementation. The reasons for the change are: <ul style="list-style-type: none"><li>• A Supplier Unit entity has been added to the Data Model and will be required within CoS Processing</li><li>• Additional validation rules will be required surrounding Trading Site Supplier Units</li></ul> This will necessitate changes to:- Supplementary Information, Market Messages, Rejection Codes and Rejection Reasons SU & TSSU
Version 8.0	RMDS QA	No business changes applied. MPD clean-up: Objects enlarged to make text readable, Swimlane actors shifted left, Swimlanes tightened.
Version 10.4	MCR 1155 – Conversion of MPDs from ARIS to document format.	ARIS Process flow converted to Visio format and Step Table included.

## 2. Process Map



MPD 33 CoS Single Point Unmetered  
Market Design Version 10.4



## 2.1 Process Description

Process Step		Role	Process Step Description	Interface
1	Sends Registration Request	New Supplier	The New Supplier provides a Change of Supplier (CoS) Registration application, completed in accordance with the applicable rules, to Meter Registration System Operator (MRSO). The New Supplier is responsible for the validity of all information provided for the purposes of registering a Meter Point	010 MM
2	Receive Registration Request	ESBN	MRSO receives the Registration Request	
3	Validates Registration	ESBN	MRSO will validate the Registration in accordance with the applicable validation rules (see Section 3 : Supplementary Information ) <ul style="list-style-type: none"> <li>• Registration invalid - <b>next step 4</b></li> <li>• Registration valid - <b>next step 6 &amp; 8</b></li> </ul>	
4	Send Rejection to New Supplier	ESBN	In circumstances where the Registration Request fails validation, MRSO will send a Rejection 102R Market Message with reasons	102R MM
5	Receives Rejection	New Supplier	The New Supplier receives the Rejection 102R Market Message 102R	
6	Notify Old Supplier	ESBN	Where the Registration Request is valid ESNB will notify the Old Supplier via 110 Market Message	110 MM
7	Receives CoS Notification	Old Supplier	The Old Supplier receives notification that a Registration Request has been received	
8	Determine if Provisional Acceptance required	ESBN	Following successful validation of the Registration Request, ESNB will determine if <ul style="list-style-type: none"> <li>• Provisional Acceptance - <b>next step 9</b></li> <li>• Provisional Acceptance not required - <b>next step 14</b></li> </ul>	
9	Notify New Supplier of Provisional Acceptance	ESBN	MRSO will notify the New Supplier of provisional acceptance of the Registration	102P MM
10	Receives Provisional Acceptance Notification	New Supplier	The New Supplier receives notification of the provisional acceptance	
11	Refer Provisional Acceptance to DSO	ESBN	MRSO will advise the Distribution System Operator (DSO) of the provisional acceptance of the Registration Request	
12	Get Connection Agreement if required	ESBN	Where provisional acceptance of the Registration Request is accepted pending confirmation of the Connection Agreement, the DSO shall confirm the receipt of the Connection Agreement to MRSO.	
13	Re-energise if required	ESBN	Where a Registration is provisionally accepted pending energisation, and providing a Connection Agreement has been agreed, then the DSO will energise the site.	

Process Step		Role	Process Step Description	Interface
14	Update CoS Registration as a Accepted	ESBN	MRSO will update the CoS Registration. Where there was provisional acceptance of the Registration the CoS Registration update will be dependent on the resolution of the causes of the provisional acceptance	
15	Send Acceptance to New Supplier	ESBN	MRSO will send acceptance of the Registration to the New Supplier	102 MM
16	Receives CoS Registration Acceptance	New Supplier	The New Supplier receives 102 Market Message advising them of acceptance of CoS Registration	
17	Register MPRN with New Supplier as per Required/Exchange Date	ESBN	MRSO will complete the MPRN registration within the permitted period when all the following are satisfied: <ul style="list-style-type: none"> <li>• Five days have elapsed after the Notification to the Old Supplier</li> <li>• Any necessary Connection Agreement is in place</li> </ul> *The permitted period for a CoS completion is forty days after the registration acceptance. Where a CoS has not been completed within this period the CoS will be cancelled. Five days prior to cancellation a warning will be sent to the New Supplier. The CoS will take place at 00h00 on the Required Date or such later date as connection agreements are in place.	
18	Send Confirmation of CoS to New Supplier	ESBN	MRSO will confirm the completion of the CoS to the New Supplier	105 MM
19	Receives CoS Confirmation	New Supplier	The New Supplier receives confirmation of the CoS completion	
20	Send Unmetered Technical Details to New Supplier	ESBN	MRSO will send details of all Technical MPRNs (e.g. EUF, Profile,) to the New Supplier.	700 MM
21	Receives Unmetered Details	New Supplier	The New Supplier receives Unmetered Technical Details	
22	Send CoS confirmation to Old Supplier	ESBN	MRSO will confirm the completion of the CoS to the Old Supplier	105L MM
23	Receives CoS Confirmation	Old Supplier	The Old Supplier receives confirmation of the CoS completion	

Process Step		Role	Process Step Description	Interface
24	Send Unmetered Consumption Details to Old Supplier	ESBN	MRSO will send a message to the Old Supplier advising of the closing consumption.	701 MM
25	Receives Unmetered Details	Old Supplier	The Old Supplier receives the closing consumption details	



### 3. Supplementary Information

#### ***Registration Validation Rules for a CoS- Single Point Unmetered***

Failure of any of the following validations will cause the Registration to be rejected.

- The Supplier must have provided all mandatory information
- The MPRN must be for a single unmetered site (i.e. not associated with a Group MPRN)
- The MPRN must have been assigned and not terminated
- The Supplier Id is a valid one and the Supplier has a Distribution Use of System (DUoS) agreement
- The Supplier must be entitled to register an MPRN under the legislation and in accordance with the Trading and Settlement Code
- The Supplier must warrant that a supply agreement exists with the customer at the MPRN being registered
- The Supplier must provide a Supplier Unit that is valid for the Supplier.
- The Supplier Unit provided must not be a Trading Site Supplier Unit.
- The Supplier must provide a Sub-Aggregation Code (SSAC) that is valid for the Supplier Unit.
- The Required Date must be no less than five and no more than forty days after the registration receipt date
- The Supplier may not provide a read arrangement.
- A separate CoS may not be in progress for this meter point
- A CoS was completed with an effective date less than 20 days before the Required Date for the requested Change of Supply. This rule does not apply if the CoS includes a change of tenancy or legal entity.

Failure of the following validations will cause the Registration to be rejected unless the new information is approved by the DSO.

- Meter Point Address advised by Supplier is materially inconsistent with Meter Point Address known to MRSO. DSO may accept or reject the new address submitted by the Supplier.

Failure of the following validations will cause the registration to be provisionally accepted, unless rejected above, pending approval by the DSO.

- The Meter Point is de-energised. In this case the CoS will be effected upon re-energisation.

## ***Objection and Cancellation Process for Single Point Unmetered***

- The Objection and Cancellation processes for single point unmetered will be handled as per **MPD 3 - Change of Supplier - Objection and Cancellation**. If a cancellation is effected after a CoS is completed the resulting withdrawal messages will be **700W** and **701**.