

Central Design Authority Board Meeting

29th January 2014



Agenda

- **Apologies**
- **Acceptance of Previous Minutes**
- **Acceptance Of Conference Call Actions**
- **New Discussion Requests**
- **Change Request Impact Assessment**
- **Change Request Implementation**
- **Open Actions From CDA Conference Call**
- **Market Design Queries**
- **Market Impacting Defects**
- **AOB**

- **Apologies**
- **Acceptance of Previous Minutes**
- **Acceptance Of Conference Call Actions**

New Discussion Requests

- DR 1138 - Revised Process for handling Vacant Properties
- DR 1141 - Supplier ID Validation on 260MM
- DR 1142 - Send 131X Market Message with C010 to the Supplier
- DR 1143 - Changes to Export Meter Reading and Wholesale Settlement related to Microgeneration Growth
- DR 1144 - Changes to SoLR Arrangement in Northern Ireland

Change Request Impact Assessment

- No Change Request Impact Assessment

Change Request Implementation

- No Change Requests Implemented

Open Actions

Ref No	Action	Comments	Responsibility	Due Date	Status
Sept/12/06	Send Supplier Keypad Agreement to the UR for the UR lawyers to look at it. Supplier Forum to construct form of words and provide details to UR.	S Browne advised that a Supplier Forum had taken place the week before CDA and this action had been discussed. It was also advised that another meeting had been scheduled for the following week to discuss this action and the related Oct/12/05 action below and that there will be an update at the next CDA meeting in January. CDA Board agreed to keep this open.	Supplier Forum	29/01/2014	Open
Oct/12/05	Suppliers to review MP NI 115 and reach a consensus on changes and e-mail red line version to B Cantley.	As per action update above, this will be discussed at the next CDA meeting in January. CDA Board agreed to keep this action open.	Supplier Forum	29/01/2014	Open
Feb/13/02	UR to review and decide on the location for uploading MP NI 115 and advice CDA board.	B Cantley advised that the code is still being reviewed and a new version has been drafted by Suppliers. Once this has been agreed the location will then be decided. CDA Board agreed to keep this action open.	UR/ Supplier Forum	29/01/2014	Open
Apr/13/01	Suppliers to send points and general steps to D Kelly re Rol De-Energisation/ Re-Energisation process for non payments and highlight any charging issues.	D Kelly advised that another meeting is scheduled to take place on 17 th December which will focus specifically on the charging aspect. The market message element had previously been discussed and it was agreed to carry out an impact assessment prior to raising any DR. CDA Board agreed to keep this open.	Suppliers/CDA	29/01/2014	Open

Open Actions

Nov/13/01	S Doolin/S Browne to e-mail the Supplier Forum meeting schedule, to include dates and times, to CDA.	S Doolin advised he will forward these details to CDA inbox.	S Doolin/S Browne	29/01/2014	Open
Nov/13/02	CDA to issue the updated Market Forum meetings schedule to CDA Board upon receipt of the Supplier Forum schedule from Suppliers.	CDA will circulate these dates once received from S Doolin as advised above in action Nov/13/01.	CDA	29/01/2014	Open
Nov/13/03	Review the requirement for a CDA Board meeting / conference call quorum and discuss at the next CDA Board meeting.	CDA Board agreed that CDA should issue a separate email to CDA Board members outlining the current process and quorum requirements as per MRC, and seek feedback/suggestions regarding the CDA quorum.CDA Board agreed to keep this open.	CDA Board	29/01/2014	Open
Dec/13/01	To circulate the paper for LTV in GB to CDA Board		D Kelly	29/01/2014	New
Dec/13/02	G Hunter to gather statistics on the reasons for rejections on the 013MM in relation to the LTV process		G Hunter	29/01/2014	New

Open Actions

Dec/13/03	Suppliers to complete a high level analysis for average length of time for customer move in /move out		Suppliers	29/01/2014	New
Dec/13/04	Circulate the MEPCT contact details for new point of contact - Robin McLaughlin, Neueda.		CDA	29/01/2014	New
Dec/13/05	Email CDA Board for feedback /suggestions re the Quorum for CDA meetings and conference calls.		CDA	29/01/2014	New
Dec/13/06	NIE to review the data protection clauses included in their contract with Secure Meters.		CDA	29/01/2014	New
Dec/13/07	NIE to liaise with legal team regarding the circulation of the NIE/Secure Meters contracts to Suppliers.		CDA	29/01/2014	New

Market Design Queries

- No Market Design Queries

Market Impacting Defects

- No Market Impacting Defects

AOB

- **Date of Next meeting: Conference Call 27th February 2014**