

Date:	29 January 2014	Time & Location	10.30-11.40 am, Maldron Hotel, Tallaght
Chair:	Dana Paraschiv, CER		
Attendees:	Name	Location	
	Alice Mooney, Aileen O Connor	RMDS	
	Dana Paraschiv	CER	
	Paul McCormick	Energia	
	Seamus Gray, Theresa O'Neill, Mary Mulcahy, Aileen Greaves, Paul Mallon, Carmel O Connor, Gerry Halligan	ESBN	
	Seána Browne, Siobhan Melvin	Airtricity	
	Cathal Murphy, Emma Moffatt	BGE	
	Margaret Fitzpatrick, Tom Shiels	Electric Ireland	
	Jon Harley, Peter Varley	Gemserv	
	John O'Dea	Eirgrid	
Apologies:	Sean mac an Bhaird, CER		
Version Number	2.0 Post Meeting Correction - Section 6 on Special Test Charge		
Status	Draft		

Slides of the meeting are issued separately and are posted on Meeting Date on <http://www.esbextra.ie/RMDS/>

Agenda:		
1.	Minutes from Previous IGG Meeting	Aileen O Connor, RMDS
2.	Review of Action Items	Aileen O Connor, RMDS
3.	CER Update	Dana Paraschiv, CER
4.	Gemserv Update	Peter Varley, Gemserv
5.	MRSO Update	Gerry Halligan, ESBN
6.	ESB Networks Update	Carmel O Connor, Mary Mulcahy, Seamus Gray, ESBN
7.	Retail Market Design Services Update	Aileen O Connor, RMDS
8.	AOB	Aileen O Connor, RMDS
9.	Action Items Open at End of Meeting	Dana Paraschiv

1. Minutes from Previous IGG Meeting
Minutes from IGG Meeting – 4 th December 2013.
Minutes Approved.
2. Review of Action Items
A O Connor presented the Review of IGG Action Items:

7 Actions closed since last IGG meeting. 6 Carried Forward.

Action Item 838: LTNA Access Problems

D Paraschiv indicated that a MPD document has been prepared on the Gas side, but the CER is not completely satisfied, for example billing estimation in LTNA cases. A proposal to create one document for both Markets is under consideration. The Gas document will be circulated before 6th February.

Action Item remains open.

Action Item 869: Deemed Contracts: CER to Revert with estimated timelines for implementation.

CER is working on a consultation paper at the moment. It is due to be published during Q1.

Action Item 878: Debt Flagging - CER to discuss Suppliers concerns and revert back. Action updated removing association of this action with PAYG

This Action was raised at the October IGG, and a clarification was provided by Suppliers at the December IGG that it was not related to PAYG. D Paraschiv advised that CER held a Task Force meeting regarding disconnections, and is to hold a follow-up meeting to deal with debt-related issues next week.

C O Connor indicated that ESNB's impression was that the Task Force meeting was to hear feedback from Participants on the pilot programme, given that there was to be a meeting with the Minister at the end of February. D Paraschiv reported that the Agenda is due to issue shortly and this will clarify the issue.

Action Item remains open.

Action Item 883: MCR1033, Add MP Business Ref to MMs, and MCR1137, Downloadable Meter Point File File - Suppliers to advise RMDS if they require these non schema impacting changes to be progressed for possible release in 2014

Responses were received from five participants, all of which were supportive of the progression of the MCRs in 2014.

Action Item closed.

Action Item 884: Non-Schema MCRs - ESNB to provide estimate for MCR 1137 and MCR 1033

T O'Neill gave the following update:

MCR 1033 - The proposal was to start work in March, a Go-Live in mid-September, which would require an IPT the first three weeks in August.

MCR 1137 – The proposed delivery is April in time for the monthly download. This is assuming that assurance requirements are completed in time.

A O Connor added that Gemserv had provided initial feedback on the IPT requirements. Regarding MCR 1137 which is proposed for an April delivery - for this MCR no IPT will be required. Assurance can be achieved by the following criteria being met:

- Gemserv receive a copy of the updated reports and verify that they meet the Proposed Solution.
- Confirmation is received from the Proposing Organisation (Energia) that the solution meets the requirements of the MCR.

Regarding MCR1033, Gemserv's opinion is that a high level BSA, ITA and IPT will be required. The approach for the BSA/ITA would be that Gemserv undertake a site visit to ESB, rather than formal

evidence submission and review. For the IPT section, Bord Gais and Energia (as requestors of the change) and any other volunteers from those Suppliers engaged with the IGG to participate rather than undertake a full, formal multi-participant exercise.

A O Connor said that it was good news that these MCRs could be delivered by ESNB this year. This is in the background of the recommendation of a single integrated project by the Network Operators and their view that a schema release may not be possible in 2014 and this awaits Regulatory approval. A O Connor asked both Energia and BGE as the primary participants in IPT if they could meet the August Schedule. P McCormick confirmed that they would be in a position to accommodate this testing for MCR 1137. E Moffatt stated that she would need to confirm this and would reply to RMDS by Friday 31st January.

New Action: MCR 1033 Add MPBusiness Ref to MMs – BGE to confirm if okay to progress with IPT Weeks 1-3 August and Go Live mid September.

A O Connor asked if all were happy to progress these MCRs in accordance with ESNB schedule and all agreed pending feedback from BGE. A O Connor advised that formal approval would be requested from CER once BGE responded.

New Action: MCR 1033 & MCR 1137 – RMDS to request formal approval of non-schema release further to reponse from BGE

Action Item 888: Harmonisation and Service Packs Post Project Implementation Review Phase 2 RMDS to follow up with CER regarding approval for circulation of Final Report to Market Participants.

D Paraschiv indicated that she has just received Gemserv's high-level feedback yesterday. CER will read and publish this report to Suppliers before the next IGG in March.,

Action Item remains open.

3. CER Update

D Paraschiv gave the CER Update:

Deemed Contracts were discussed, and publication of the Supplier of Last Resort paper is expected in Q1. Preparation for the Task Force Meeting is ongoing.

S Browne asked whether the Debt Transfer Report was on hold and whether a paper would be published. D Paraschiv responded that it would be on the agenda for the disconnections meeting, and that consultation and decision papers were both prepared by the CER, though the implementation part had not yet been implemented. C O Connor enquired whether the moratorium on NPA de-energisations was coming to an end and D Paraschiv advised that she would confirm by the end of the week.

New Action: NPA De-Energisations – CER to confirm by email if moratorium deadline is 31/01/04

C Murphy enquired whether there was a timeframe on the deemed contracts issue, and D Paraschiv replied that if the consultation paper issued in Q1, the decision paper would probably follow at the end of Q2.

4. Gemserv Update

P Varley presented the Gemserv Update:

Assurance Activity Update

Market assurance: Reports for two new Self-Suppliers were presented to CER and approved, and one is awaiting approval. Assurance reports for two new Demand Side Units have been presented to CER and approved, and a report for an existing Large Supplier entering the Prepayment sector has been presented to CER for approval.

H&SP Project PIR (Phase 2) Communications Problem Review

This review has been completed, and the report presented to CER, who will determine if wider circulation of the report is required.

Lessons Learned

All major projects will now include a Technical Quality Assurance Role, and the new test environment is to include several EMMA types.

Other Recommendations

An in-depth review of ability to deliver must be included at the procurement stage, and formal failure mode analysis and testing is to be undertaken for all changes to critical market components.

5. MRSO Update**G Halligan presented the MRSO Update:**

Slides were presented showing statistics in respect of MRSO's Business Processes. These are available for reference on the RMDS Calendar on the meeting date.

6. ESBN Update**C O Connor presented the Prepayment Meter Stats for Keypad and Token meters.**

Slides were presented showing statistics in respect of Keypad installations and Token Meter installations, removals and exchanges. These are available for reference on the RMDS Calendar on the meeting date.

M Mulcahy presented a clarification on the Special Test Charge

M Mulcahy indicated that the Special Test charge was approved in 2005 and was currently €168 plus VAT, but since there was no Service Order in the system, it would be charged using a manual process. A pilot of newer technology using a kit probe had started, and the costing is currently under review with CER. Until this new charge is agreed, ESBN will not use the Probe to do a Special Test .

S Melvin asked when the email would issue advising no charge to apply, and M Mulcahy replied that it would issue when adjustments were made. M Mulcahy indicated that only those logged in January will be charged. There will be no charge for those logged in December. S Melvin enquired whether the report on a meter test would be available to Participants, and M Mulcahy responded that the information would first go to Revenue Protection, who would then send out the information. The only occasion for sending a meter for special test is if there was a suspected fault or interference.

Post Meeting Update/Correction: The charge for a meter test is being reviewed as part of the overall update for Transaction charges. The revised charges will take effect in October 2014. ESBN have not yet made a submission to CER

S Gray presented on the Revenue Protection Code of Practice

ESBN has a DSO licence requirement to produce the Code of Practice. It was revised in 2012 to reflect market developments, including deregulation, de-registration and DuOS billing rules. RP activity has increased in recent years, with 689 cases in 2009 and 1,600 as of end 2013.

Points Accepted and Changed

S Gray outlined the sections in the CoP where the feedback from Suppliers had been accepted and updated. These included: 3.2 (d), 7.0 (b) on quantification of under-/over-recording, 6.2 (b) on role of supplier on the investigation side, 6.7 (d) on unauthorised connections, 9.1 (b) on prosecution.

Main Issue – Interference at De-Registered Sites

ESBN's view is that where there is disagreement, CER has the final decision and going to the last registered Supplier is the fairest option.

C Murphy enquired as to the format of the Commission to adjudicate, and whether it was more oriented towards arbitration or adjudication. D Paraschiv responded that the parties would be engaged with and submissions would be accepted from all parties before a decision would be made, though currently the CER did not have the power to impose penalties. C O Connor added that the Supplier assigned to a customer making an illegal connection would have to pay the DUoS charges and that the customer had to be re-registered because it was the only way to obtain readings. T Shiels asked whether the market rules would apply to de-registered sites, and S Melvin asked whether the registration could not be applied to the SoLR. D Paraschiv replied that the SoLR might not be a feasible option, because there was no designated SoLR in the Electricity Market. The 2011 paper issued by the CER stated that the SoLR would be chosen by a competitive process before a Supplier exited the market.

C O Connor stated that the document reflected all that could be done at the moment, because a customer had to be registered to a Supplier, and proposed that it be agreed and approved now and discussed with the CER as to whether revisions to the rules were necessary, and revise it at that stage. G Halligan added that the number of cases was small and that they were being resolved with Suppliers. C O Connor stated that the document was not for publication on the website and would be circulated to IGG members as per previous agreement. It was agreed that the updated draft CoP would be circulated via RMDS and Market Participants to provide feedback to RMDS on ESNB Proposal a week later.

New Action: Revenue Protection CoP – ESNB to circulate revised Revenue Protection CoP to Suppliers via RMDS

New Action: Revenue Protection CoP – Market Participants to submit feedback to RMDS on ESNB Proposal

P McCormick enquired whether comments resulting in a change could be circulated. D Paraschiv replied that any changes would result in a new draft, and C O Connor added that the document had taken feedback on board, but while most of the current issues were around de-registration, nothing else could be done about that at this point. A O Connor asked if all participants were okay to have all feedback circulated and this was agreed and taken as an action.

New Action: Revenue Protection CoP – RMDS to circulate all feedback received on ESNB Proposal to all Market Participants

A O Connor indicated that in 2007/2008, Frank Leech and Tom O'Donnell had proposed the elimination of de-registration; the proposal was not to de-register the site until the meter had been removed, and that DUoS charges would not be applied after three months de-energisation. S Melvin said that in the current situation Suppliers could be left paying the full amount of unaccounted-for consumption, though it was not such a problem with credit meters in NI. T Shiels advised that they were happy with the Market Rules as they were. C O Connor suggested that the 2008 proposal be re-circulated.

New Action: De-Registration – RMDS to circulate a previous proposal by ESNB to remove de-registration

7. RMDS Update

A O Connor presented the RMDS Update:

LTCA

The Interim Recommendation Report was issued to CER on 29th November. CER to issue a formal response on receipt of which RMDS will convene a meeting of the LTCA WG to discuss.

RMDS Website Redesign

The RMDS website redesign is mainly to accommodate the replacement of ARIS and to improve the structure of menus and information documents. It is expected that the Go Live will be in March.

Market Design Project Conversion from ARIS

Work on this is progressing and there is a target to publish a minimum of 15 MPDs by March. This change will be communicated to Participants in advance, with documentation changes highlighted

through the change control DR/MCR process. ARIS will be maintained until all MPDs have been migrated. Target for Phase 1 which is complete migration of 41 MPDs, is June, with Phase 2 being the recreation of the Market Message process flows in Visio.

MP IP Address Change

An Market Participant IP Address Change request is a frequent query to RMDS and a process has now been agreed with Capita and ESB IP Network Services. There is a requirement for 15 Working Days notice of intent to change an IP address. RMDS will issue an email shortly containing the details.

Notification Address Issues

A O Connor advised that issues relating to incorrect information on the Notification Address needed to be brought to Suppliers attention. An increase in incorrect information supplied on the Notification Address Segments (A2) of 010, 013 & 016 Market Messages has resulted in increased volumes of letters being returned by a Post due to addressing problems. This impacts on Connection Agreements, Outage Notifications and Longterm No Access Letters. S Melvin advised that some of this is due to customers signing up on the website for which they do not have control over. A O Connor advised that specific examples concerning population of correspondence address will be forwarded to Participants by Mary Dunne, ESBN shortly and appreciated if these could be passed to the relevant business owners for attention.

8. AOB

No other business raised.

Next IGG Meeting: Wednesday 26th March 2014 (Belfast)

Conference Call: Wednesday 26th February 2014

13. Action Items Open at End of Meeting

No.	Title	Owner	Due Date
838	LTNA Access Problems: - CER to internally discuss the charging structure for disconnection	CER	10/04/2013
869	Deemed Contracts: CER to Revert with estimated timelines for implementation	CER	11/09/2013
878	Debt Flagging: CER to discuss Suppliers concerns and revert back – Action updated removing association of this action with PAYG	CER	29/01/2014
888	Harmonisation & Service Packs Project Post Implementation Review (Phase 2): RMDS to follow up with CER regarding approval for circulation of Final Report to Market Participants.	RMDS	15/01/2014
889	NPA De-Energisations – CER to confirm by email if moratorium deadline if 31/01/14	CER	31/01/2014
890	MCR 1033 Add MP Business Ref to MMs – BGE to confirm if okay to progress with IPT Weeks 1-3 August and Go Live mid September	BGE	31/01/2014
891	MCR 1033 & MCR 1137 – RMDS to request formal approval of non-schema release further to response from BGE	RMDS	04/02/2014
892	Revenue Protection CoP – ESBN to circulate revised Revenue Protection CoP to Suppliers via RMDS	ESBN	31/01/2014
893	Revenue Protection CoP – Market Participants to submit feedback to RMDS on ESBN Proposal	MPs	10/02/2014
894	Revenue Protection CoP – RMDS to circulate all feedback received on ESBN Proposal to all MPs	RMDS	12/02/2014
895	De-Registration – RMDS to circulate a previous proposal by ESBN to remove de-registration	RMDS	07/02/2014